



# Entry 1 School Information and Cover Page

## (New schools that were not open for instruction for the 2018-19 school year are not required to complete or submit an annual report this year).

Created: 07/16/2019 • Last updated: 07/21/2019

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Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2019**) or you may not be assigned the correct tasks.

### BASIC INFORMATION

**a. SCHOOL NAME** SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS  
(Select name from the drop down menu)

**a1. Popular School Name** SBCSICA  
(Optional)

**b. CHARTER AUTHORIZER (As of June 30th, 2019)** NYCDOE-Authorized Charter School

Please select the correct authorizer as of June 30, 2019 or you may not be assigned the correct tasks.

**c. DISTRICT / CSD OF LOCATION** NYC CSD 7

**d. DATE OF INITIAL CHARTER** 02/2005

**e. DATE FIRST OPENED FOR INSTRUCTION** 09/2005

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

In an effort to represent the community’s prestige, The South Bronx Charter School for International Cultures and the Arts is a model of excellence providing its youngsters with a constructivist and child centered curriculum. Our intellectually challenging and standards based curriculum is enriched by our international perspective, the arts, and dual language program. Students receive a well-rounded education that uses the arts to promote excellence in all areas: cognitive, social, emotional, and moral. Our school meets or exceeds New York State Learning Standards, aligns student learning to those standards and supports teachers with professional development opportunities. Our community, our parents, and staff are empowered to participate meaningfully in our school to strengthen its potential for success.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Measuring Outcomes Against Goals As previously stated, the Board of Trustees is the final authority for policies and operational decisions at the school. That said it is one of the board’s primary responsibilities to self-reflect and examine practice based on outcomes against goals. To this end, the board, and specifically the board’s academic subcommittee, monitors the effectiveness of the educational program.
Variable 2	New York State Standards and Common Core Curriculum Teachers work collegially, both horizontally and vertically. In the horizontal teaming model, teachers meet in smaller teams at each grade level. The horizontal team meets for a variety of purposes, such as pacing of the curriculum, student achievement, planning based on assessment data, interdisciplinary unit/project planning, dual language approach, and to monitor student developmental and social growth. In the vertical teaming model, teachers meet in smaller teams within each content area. The vertical team meets for a variety of purposes, such as monitoring the scope and sequence, revising the alignment of content to state standards, sharing of best practices, checking on skill development and student achievement, planning based on

assessment data, aligning the content taught in English and Spanish, and designing interdisciplinary units/projects. SBCSICA uses data collection and analysis to inform decisions about teaching and student learning.

In order to produce data that can be used to drive decisions in instruction, SBCSICA utilizes a comprehensive assessment system, which includes Periodic and Interim assessments that provides feedback on an on-going basis and supports teaching and learning. To that end, SBCSICA administers periodic standardized norm-referenced exams (NRT), and Interim Diagnostic & Predictive assessments coupled with Constructed Response items. Based on the results from interim assessments, teachers proactively identify areas to grow and have the ability to customize and generate instructional materials.

More specifically, the periodic reading inventory assessment is given in English and Spanish. Developmental Reading Assessment (DRA) and Evaluación del Desarrollo de la Lectura (EDL) are administered on a consistent basis and as needed. As a Dual Language school, the EDL helps us to measure language acquisition for native and nonnative Spanish language speakers. Tasks measured by the DRA and EDL tests are divided into several skill sets. Rhyming, alliteration, segmentation, and phonemic awareness are tested in the phonemic awareness section. Letter naming, word-list reading, spelling, decoding, analogies, structural analysis, and syllabication are tested in the alphabetic principle/phonics portions. Oral reading fluency or words per minute for contextual reading are tested under fluency. Vocabulary, comprehension, and reading engagement skills are also measured in these tests. Once the test is scored and evaluated, the teacher gains a comprehensive understanding of those areas of strength and weakness and can assign a numeric and or alphanumeric reading level. This process empowers student's reading engagement because they understand and can easily identify a "just right book" by choosing a book with the corresponding DRA and EDL level.

Teachers develop a deeper understanding of expectations for student work and means of assessment in a variety of different formats. Regular professional development sessions allow teachers to engage in dialogue that creates a common frame of reference. Teachers share, review, and discuss actual samples of student work and best teaching practices. Specific assessment rubrics have been developed and are used to provide a common framework of evaluation. These rubrics are used by teachers to assess work relative to grade content standards, and will allow teachers to determine what skills need to be re-taught and practiced. Teachers regularly analyze student work

	<p>throughout the year using performance rubrics, individually, in grade conversations, and in conversation during grade level planning meetings. Project based assignments are also used as a meaningful form of assessment. Teachers review student work at various times including planning meetings as items may be used as teaching points in grade level performance and development. Grade and subject specific team meetings allow for more in-depth examinations of student work and will allow teachers to share and discuss examples of student work and teaching practices, raising expectations across the board. Teachers and school leaders alike have high expectations of student work and assessment across the grades. The continuum of analysis teachers to design meaningful lessons, which move students toward mastery.</p>
Variable 3	<p><b>Remediation and Acceleration</b>  SBCS address students in need of remediation or acceleration. Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCS employs several Title I teachers who, in addition to designing and implementing the Title I Program, provide remediation for students falling behind in any aspect of the curriculum.</p>
Variable 4	<p><b>Students with Special Needs</b>  SBCS strongly believes that all students should have access to the core curriculum, and there are clear procedures for identifying special populations and meeting their needs. In fact, the DOE has cites that the “school adequately addresses the academic and nonacademic needs of students in need of remediation, students with disabilities, students with interrupted formal education, and gifted students.” Methods and strategies for serving students with disabilities are in place in compliance with all federal laws and regulations. Furthermore, SBCS provides professional development to teachers who create varied and small groupings in the classrooms that support learning for all students. For those students with IEPs that require related services and/or a resource room setting, the school directly provides these special education services. SBCS asks the student’s district of location to provide related services. For those students with IEPs that require related services, such as counseling, speech, occupational therapies, and physical therapies, the school contracts with either the student’s school district of residence or a private provider. Should a student require more restrictive placement, such as a special class for part of the day, the school and parent will ask the CSE to convene an IEP meeting to determine whether the current recommendation is appropriate or if it can be modified. All students receive academic assistance through a</p>

tiered system of interventions. A struggling student receives Tier 1 interventions in the general education classroom that will include differentiated instruction, flexible grouping and classroom accommodations. A student who does not make sufficient progress with Tier 1 intervention receives more intensive interventions and strategies to help her master the material presented in the classroom.

A student who continues to struggle is referred to the Pupil Personnel Team (PPT). The PPT develops a plan to employ more intensive, individualized interventions that will be provided in addition to what the student was provided in Tiers I and II. These interventions are closely monitored to assess the level of support required for the student. A student who requires intensive individualized interventions to make any progress will be referred to the CSE for further evaluation. This referral will include the four-page CSE Referral Form as well as all the data collected at Tiers I & II. Teachers will provide a progress report based on student performance and samples of student work. Conference results from meetings with the parent/PPT will also be included in the referral. Finally, any chosen facility will accommodate the special education program and services outlined above and will be ADA compliant. In addition, the proposed budget will include a special education coordinator and expenses associated with the related special education services. SBCS ensures that teacher(s) of a student with a disability participate in meetings of the Committee on Special Education, and have access to and understand their responsibility to implement the IEP. To achieve this end, the regular education teacher will participate in the CSE meeting. Also, the special education teacher/coordinator is responsible for attending each CSE meeting and ensuring that other special education providers, if appropriate and parents attend the CSE meeting. To ensure that teacher(s) of a student with a disability have access to and understand their responsibility to implement the IEP, SBCS designates a special education teacher/coordinator to oversee the provision of special education services in accordance with each child's IEP. The special education teacher/coordinator position will be responsible for the following: (i) communicating on a regular basis with the CSE of each student's district of residence; (ii) coordinating special education referrals to the CSE; (iii) ensuring that the appropriate school staff members and parents participate in CSE meetings; (iv) reporting to the CSE regarding student's progress toward meeting IEP goals; (v) reviewing all students' IEPs; (vi) collecting student records from the CSE; (vii) maintaining and securing in a locked cabinet all confidential files; and (viii) coordinating the implementation of special education services as per the IEP with the school district, private providers, and the school's classroom and special education teacher(s), as appropriate.

The special education/coordinator ensures that each regular education teacher and any related service provider who is responsible for the implementation of a child's IEP will be given a copy of the IEP prior to its implementation. In addition, the school requires that the copy remain confidential and that it cannot be re-disclosed to any other person, in compliance with IDEA and FERPA. Moreover, prior to the implementation of the child's IEP, the special education/coordinator informs each teacher and assistant of his or her responsibility relating to the implementation of the IEP with respect to the accommodations, modifications, and supports required as described by the IEP. Finally, in an effort to provide general information about special education, the special education/coordinator provides pre-service and ongoing training to all teaching staff covering the referral process to the CSE, implementation of a student's IEP, evaluation of a student's progress toward meeting IEP goals and objectives, reporting requirements to parents and the CSE, the importance of confidentiality of student records, and discipline of students with disabilities. Please note that there will be no specific mention of any child's IEP.

SBCS has several structures in place to assure that special education students of all levels are given appropriate instructional support. Further, SBCS uses Response to Intervention ("RTI") and Pupil Personnel Teams to support our students. Response to Intervention In SBCS's general education classrooms teachers will differentiate instruction to address different modalities of learners (RTI Tier I). Teachers screen students on a periodic basis and make accommodations that target student differences, which may include manipulatives in all subjects, small group instruction, adding visual resources during verbal lessons, or stations in social studies or science classes.

For struggling learners who need additional support and who are not making adequate progress in the core curriculum and skills, SBCS will use small group instruction, push-in/pull-out, Title I services, and alternative supplies and materials. These Tier II interventions are targeted to their needs based on their levels of performance and will be available to all students who need them, including students with IEPs.

RTI Tier III is remedial and intensive in nature. At this level of intervention, both students who have IEPs that mandate pull-out SETSS (NYC)/Resource Room and general education students identified as needing additional support based on their student assessments receive intensive interventions that target the skill deficit of the student. The goal of tier 3 is for remediation of existing problems and prevention of more severe problems. This process may identify a general education student who needs this level of intervention and

may need special education services. For students who already have an IEP, Tier III will provide the necessary information to request a review to adjust the IEP accordingly. In both instances, written parental consent is needed by the CSE to proceed. At this level, SBCS will recommend that the student's parent be notified and encouraged to participate so that a referral is the result of collaboration and consent might be more forthcoming.

In any case, the Tier III Interventions must continue whether or not the parent gives CSE consent. Also, this student is now "presumed to have a disability" and to have rights under IDEA, even if he/she does not have an IEP.

Pupil Personnel Team (PPT) - Any SBCS student who is having trouble at Tier I, regardless of whether or not they have an IEP, is referred to the PPT. The PPT discusses strategies and interventions with the general education teacher and they come up with a plan of intervention (Tier III) for behavior or academics. This plan is monitored and a progress report must be presented to the PPT.

#### Other Supports

Students who have IEPs for related services such as counseling, speech, occupational therapy, or physical therapy will not be excluded from appropriate interventions. In addition, if a child is pulled out for several services and SETTS, SBCS will work to make sure the child still accesses the general education curriculum.

The Title 1 teacher will be available during the school day to provide push-in and pull-out services for English language learners. Given that SBCS is a dual language school, students who are fluent in a language other than English maintain fluency in their native language while gaining proficiency in English.

In addition to this in-class support, the remediation/enrichment period will be used as an opportunity for the Title 1 teacher to work with students struggling with language acquisition on vocabulary development and literacy skills so that all students are comfortable reading, writing, listening and speaking in English and Spanish.

For purposes of ensuring the adequacy of programs for ELL students, SBCS will assess the progress of all ELL students on an ongoing basis. All ELL students will annually take the New York State English as a Second Language Achievement Test (NYSESLAT) to evaluate their English proficiency. The scores on the NYSESLAT indicate the proficiency level the student has achieved each year, and whether the student's level of

	English proficiency is high enough to exit the ESL programs or services.
Variable 5	<p>Interim Assessment</p> <p>With regards to academic performance, the board's Academic and Personnel Committee will regularly review student assessment data from state and interim assessments to inform conversations with the principal and review the overall academic progress of the school. The school will use diagnostic interim assessments developed in-house and unit tests provided by curriculum publishers to provide intra-year assessments of student performance in reading, math, social studies, and science. The regular feedback provided by these tests will help teachers adjust and personalize student instruction throughout the year as necessary. Data from these exams will not be used to support the school's application for charter renewal. These tests will measure grade level performance (i.e. below, at, or above grade level) in specific skills and content knowledge (e.g., multiplying fractions, phonemic awareness, historical facts, etc.). Given that each subject is taught using content that is aligned with the State learning standards, the test results will be good predictors of how well students are doing against those standards. Also, these assessments allow instruction for a particular child's needs to be adjusted in real time each year, rather than waiting until end-of-year exams.</p>
Variable 6	<p>Improved Classroom Instruction</p> <p>SBCS uses data collection and analysis to inform decisions about teaching and student learning. In order to produce data that can be used to drive decisions, the school must have a comprehensive assessment system that provides feedback on an on-going basis throughout the year and supports teaching and learning. To that end, the school administers a norm-referenced test (NRT), and interim progress assessments. In a variety of different formats, teachers will develop a common understanding of expectations for student work and means of assessment. In both pre-service and regular in-service training sessions, actual samples of student work will be reviewed and discussed, to begin a dialogue that creates a common frame of reference. Specific assessment rubrics will be developed and used to provide a common framework of evaluation. These rubrics are used by teachers to assess work relative to grade content standards, and will allow teachers to determine what skills need to be re-taught and practiced.</p> <p>Teachers regularly analyze student work throughout the year using performance rubrics, individually, in grade conversations, and in conversation with the principal.</p>



Teachers review student work at various times throughout the year and assess development and progress in a variety of areas, both academic and non-academic in nature. The principal is responsible for ensuring consistent expectations of student work and assessment across the school.

Grade and subject specific team meetings allow for more in depth examinations of student work and will allow teachers to share and discuss examples of student work and teaching practices, raising expectations across the board.

In pre-service and in-service training sessions, all student assessments employed by the school will be reviewed in detail with the teaching staff. The principal and/or assistant principal will discuss the content and format of the exams to ensure the teachers have a clear and common understanding of the student learning standards, and the format in which they will be tested. This understanding of the assessments allow teachers to design classroom projects which move students toward mastery while permitting teachers to ascertain throughout the year which students may need additional instruction or practice to meet proficiency standards.

#### Variable 7

##### School Schedule

The goals of the daily schedule are to devote significant instructional time blocks to master the core content subjects and meaningfully explore topics and acquiring a language, and meet/exceed all of the New York State Learning Standards. SBCS employs an extended school day to ensure sufficient time for proper implementation of its educational program. The duration of the school day will be 8 hours as compared to the typical public school day of 6 hours. This represents approximately a 25% increase in the school day. The school day will begin at 8:00am, with an optional breakfast starting at 7:40am, and end at 4:00pm.

Our classrooms engage students and promote active learning throughout the day. Students are not sitting at desks for hours on end. In fact, every aspect of the school day right down to classroom set-up is designed to encourage physical movement of our students.

In addition, our curriculum and instructional methods promote engagement through inquiry-based learning, manipulatives, and hands-on activities that bring the curriculum to life. The school's Social Studies curriculum, is specially designed to channel young children's energy into active learning activities across subject areas. Our curriculum involves heavy dance, movement, and song and "act-out" components. Moreover, the cultural components

	<p>that support the dual language focus of our school encourage students to express themselves through artistic means, such as song, dance, and spoken word. In every lesson throughout the day, children will be actively engaged.</p> <p>Language instruction takes place throughout the day and integrated into content areas through full immersion in the target language. Teachers instruct students in the target language on alternate weeks and will employ a variety of methods to teach basic language skills including read-aloud, writer's workshop, word walls, and think, pair and share. Teachers focus on developing students' vocabulary in both languages so that students master concepts and are able to read, write, listen and speak about them in English and Spanish.</p>
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**Need additional space for variables** No

**h. SCHOOL WEB ADDRESS (URL)** <http://sbcsica.org/>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2018-19 SCHOOL YEAR (exclude Pre-K program enrollment)** 532

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2019 (exclude Pre-K program enrollment)** 433

**k. GRADES SERVED IN SCHOOL YEAR 2018-19 (does not include Pre-K program students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6
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I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION? No

FACILITIES INFORMATION

m. FACILITIES

Does the school maintain or operate multiple sites?

	No, just one site.
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide the following information for site 1.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	164 Bruckner Blvd., Bronx, NY 10454	718-292-5737	NYC CSD 7	K-7	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Evelyn Hey	718-292-5737		<a href="mailto:Ehey@sbcsica.org">Ehey@sbcsica.org</a>
Operational Leader	Evelyn Ramirez	718-292-5737		<a href="mailto:eramirez@sbcsica.org">eramirez@sbcsica.org</a>
Compliance Contact	Evelyn Hey	718-292-5737		<a href="mailto:Ehey@sbcsica.org">Ehey@sbcsica.org</a>
Complaint Contact	Evelyn Ramirez	718-292-5737		<a href="mailto:eramirez@sbcsica.org">eramirez@sbcsica.org</a>
DASA Coordinator	Evelyn Ramirez	718-292-5737		<a href="mailto:eramirez@sbcsica.org">eramirez@sbcsica.org</a>
Phone Contact for After Hours Emergencies	Evelyn Hey	718-292-5737		<a href="mailto:Ehey@sbcsica.org">Ehey@sbcsica.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Site 1 Certificate of Occupancy (COO)**

<https://nysed-cso-reports.fluidreview.com/resp/109545336/yFPTXS6fVy/>

**Site 1 Fire Inspection Report**

<https://nysed-cso-reports.fluidreview.com/resp/109545336/nBJtmqxAKU/>

**CHARTER REVISIONS DURING THE 2018-19 SCHOOL YEAR**

n1. Were there any revisions to the school’s charter during the 2018-19 school year? (Please include approved or pending material and non-material charter revisions).

No

ATTESTATION

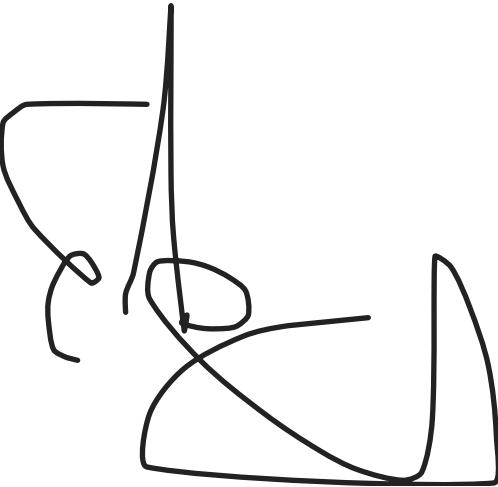
o. Individual Primarily Responsible for Submitting the Annual Report.

Name	Evelyn Hey
Position	Principal
Phone/Extension	718-292-5737
Email	<a href="mailto:Ehey@sbcsica.org">Ehey@sbcsica.org</a>

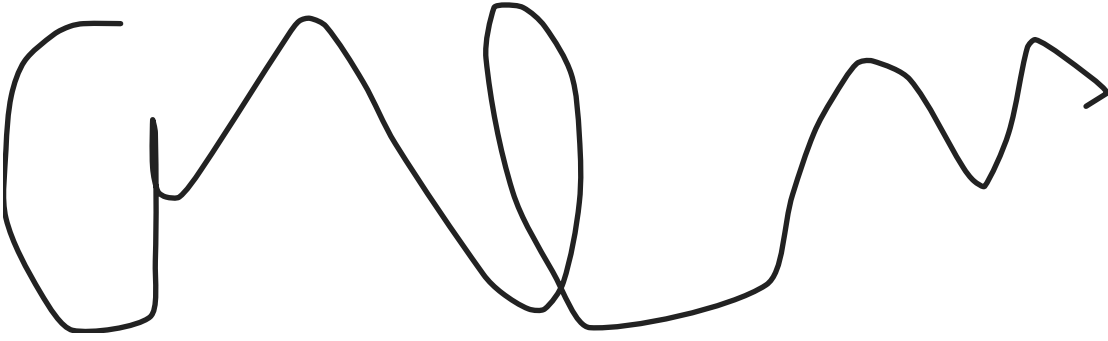
p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read 'Evelyn Hey', with a large, stylized loop at the end.

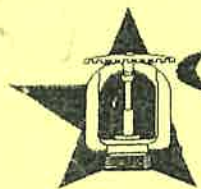
**Signature, President of the Board of Trustees**

A handwritten signature in black ink, consisting of a series of loops and peaks, ending with a small upward stroke.

**Date**

2019/07/30

**Thank you.**



# CAPITOL

*Sprinkler Service Corp.*

51-51 59<sup>th</sup> Place  
Woodside, NY 11377  
TEL 718-533-6800  
FAX 718-457-8989

## PUMP TEST FORM

LOCATION:

South Bronx Charter School

611 E 133<sup>rd</sup> ST.

Bronx, NY 10454

DATE:

4/24/19

PUMP MAKE & MODEL:

A.C. Linc pump C.F.P. inline / 6x6x11F-L / 1580

PUMP RATING:

750 GPM @ 3550 RPM

SERIAL NUMBER:

14-088501-01-02 / QKT099

		PUMP SUCTION	PUMP DISCHARGE	PITOT HOSE #1	PITOT HOSE #2	PITOT HOSE #3	PITOT HOSE #4
		PUMP CHURN	35	160			
20 psi	2 1/2	1 HOSE FLOWING	30	130 = 100%			
45 psi	2 1/2	1 HOSES FLOWING	30	115 = 150%			
		3 HOSES FLOWING					
		4 HOSES FLOWING					

NOTES:

Torna Tech

Mod no. GPS-208/60/3/60

Ser. No. Z 122722

HP 60 Volts 208 phase 3 Hz 60

Max pressure 300 psi.

PUMP TEST PERFORMED BY:

[Signature]





# Fire Pumps

## Annual Inspection (cont.)

### Diesel Fire Pumps Only

Diesel engine water level is full.

Water-jacket heater appears to be working properly.

Water-jacket piping is drip tight.

Diesel engine water hose is in good condition.

Coolant antifreeze protection is adequate.

Cooling line strainer is clean.

Solenoid valve is operating correctly.

Bearings and valves are lubricated.

### All pumps—controls

Casing relief valve is free of damage.

Pressure-relief valve is free of damage.

All valves, fittings, and pipe are leak tight.

Condensate drain trap is clean.

Fire pump controller power is "on."

Transfer-switch normal pilot light is "on."

Jockey pump is operational.

Jockey pump controller power is "on."

Jockey pump controller is set on "auto."

Fire pump shaft coupling appears properly aligned.

Packing glands appear properly adjusted.

Test header control valve is closed.

Test header is in good condition.

Test header valves and caps are in good condition.

Test header valve handles are in good condition.

Test header valve swivel rotation is nonbinding.

Bypass control valves are open.

Control valves are sealed/not tampered.

Control valves are locked/tampered.

Control valves are properly tagged and identified.

Flow meter control valves are closed.

Relief valve and cone are operational.

Relief-valve pressure appears properly adjusted.

Notes \_\_\_\_\_

Continue on reverse if necessary.





# Fire Pumps Annual Inspection

Date: 4/24/19 Inspector: Anthony System: Combo  
Location: 611 E 133rd St Bronx, NY

Y = Satisfactory    N = Unsatisfactory (explain below)    N/A = Not applicable

## All Pumps—Hydraulic System

Suction pressure gauge: 35 psi (bar).

Discharge pressure gauge: 160 psi (bar).

Pump starting pressure from pressure switch in controller: 100 psi (bar).

Pump run time from controller: N/A minutes.

Suction line control valves are sealed open.

Discharge line control valves are sealed open.

Bypass line control valves are sealed open.

All control valves are accessible.

Suction reservoir is full.

Pump shaft seals dripping water (1 drop per second).

System is free of vibration or unusual noise when running.

Packing boxes, bearings, and pump casing are free of overheating.

## Electric Fire Pumps Only

Isolating switch is monitoring abnormal power.

Normal-phase rotation pilot light is "on."

Reverse-phase pilot light is "off."

Oil level in vertical motor sight glass is in normal range.

## Steam Fire Pumps Only

Steam pressure gauge reading normal: \_\_\_\_\_ psi (bar).

Record time to reach running speed: \_\_\_\_\_ min, \_\_\_\_\_ sec.

## Diesel Fire Pumps Only

Diesel tank is  $\frac{2}{3}$  full.

Batteries are fully charged.

Battery charger is operating properly.

Battery terminals are clean.

Battery state of charge is checked.

Battery pilot lights are "on."

Battery-failure pilot lights are "off."

Engine-running-time meter is recording pump operation properly.

Oil level in right-angle gear drive is normal.

Diesel engine oil level is full.

# FIRE ALARM CONTROL PANEL (UNIT) (F.A.C.P.)

Date: 4/20/19  
 Subscriber's Name: SOUTH BRONX CHARTER SCHOOL  
 Subscriber's Address: 164 BRUCKNER BLVD  
BRONX, N.Y. 10454

Subscriber's Account # METROPOLITAN CORP  
 Subscriber's Representative (name/phone/date) Triggs @ 11# (718) 304-629

F.A.C.P. Addressable ☒ Zone ☐  
 Manufacturer's Name: STIMMENS  
 Manufacturer's Model # Fire Finder XLS  
 Location: 1st floor @

M.E.A. # / B.S.A. # / C.O.A. # \_\_\_\_\_

Remote Fire Annunciator: Visual Display & Lamp Indicator:  
 Pass ☒ Fail ☐

Standby / backup batteries:  
 Manufacturer's Name KNEXIS  
 Manufacturer's Model # NP55-12R  
 Type Sealed Rechargeable Lead Acid Batteries

Volt / Amp - Hour Rating 12V 55 AH  
TOTAL VOLTAGE 27=3 volts  
 Amount 2

## TYPE OF SYSTEM:

Manual (M) ☒  
 Automatic (Auto) ☒  
 Sprinkler (V) ☐  
 Firepump System (FPS) ☒

## SYSTEM POWER SUPPLY(s):

### Primary (Main) Supply:

AC electric power 120 V.A.C  
@ Fused disconnect 30 amp Cartridge fuse

### Overcurrent Protection:

Nominal Voltage 120 VAC  
 Current Rating 30 amp Cartridge fuse  
 Location Cellar - Electric room

### Secondary / Auxiliary Power Supply:

Manufacturer's Name \_\_\_\_\_  
 Manufacturer's Model # \_\_\_\_\_  
 Overcurrent Protection: \_\_\_\_\_  
 Nominal Voltage \_\_\_\_\_  
 Current Rating \_\_\_\_\_  
 Location \_\_\_\_\_  
 Comment \_\_\_\_\_

## TEST

Lamp Test: Pass ☒ Fail ☐  
 Battery Supervision: Pass ☒ Fail ☐  
 AC Electric Power Loss: Pass ☐ Fail ☐  
 Strobe Circuit Supervision: Pass ☒ Fail ☐  
 Horn Circuit Supervision: Pass ☒ Fail ☐  
 Speaker Circuit Supervision: Pass ☐ Fail ☐

## VISUAL DISPLAY @ F.A.C.P.

Alpha-Numeric Good ☒ Poor ☐  
 Zone Good ☐ Poor ☐  
 Comment \_\_\_\_\_

## SIGNAL

N / A  
 Trouble ☒ Supervisory ☐  
 Trouble ☐ Supervisory ☐  
 Trouble ☒ Supervisory ☐  
 Trouble ☒ Supervisory ☐  
 Trouble ☐ Supervisory ☐

WATERFLOW BELL (10") Operable ☐ Inoperable ☐  
 Smoke Bell (8") Operable ☐ Inoperable ☐  
 Trouble Bell (6") Operable ☐ Inoperable ☐

## SYSTEM FUNCTION

HVAC Fans Shutdown ☒ Operable ☐ Inoperable ☐  
 Elevator Recall (Phase #1) ☒ Operable ☐ Inoperable ☐  
 Smoke Purge Key / Switch ☒ Operable ☐ Inoperable ☐  
 Trouble Bell Silence Buttons ☐ Operable ☐ Inoperable ☐  
 Alarm Silence Button / Switch ☒ Operable ☐ Inoperable ☐  
 Dampers ☒ Operable ☐ Inoperable ☐  
 Smoke Purge Exhaustion ☐ Operable ☐ Inoperable ☐

NOTE: GENERATOR @  
ROOF  
COMMENT: Remove AC electric  
power from F.A.C.P. via Fuse  
disconnect and generator turn-  
ON and running within 10 seconds.

# Report of Inspection/Test

Monthly NFPA 25



07/09/2019

## Property

South Bronx Charter School  
P070200  
611 East 133rd Street  
Bronx NY 10454

Conducted by: John Nicholson  
87692265 S13 08/28/2020  
86838844 S12 04/03/2019

Capitol Fire Sprinkler  
51-51 59th Place  
Woodside NY 11377

Print Date: 07/09/2019

## Instructions

See Monthly Inspection Report for Details

## Report of Inspection/Test General Questions

### FIRE DEPARTMENT CONNECTION

Is the FDC plainly visible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the FDC easily accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC swivels and couplings not damaged?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the FDC caps and plugs in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC check valve drip free?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the clapper and automatic drain valve in place and properly operating?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC identification sign(s) in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

### SPRINKLER HEADS

Standard response sprinklers 50 or more years old replaced or successfully sample tested within last 10 years?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Dry-type sprinklers replaced or successfully sample tested within last 10 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
--	---	--	---

### VALVE AREA

Are the control valves (including valves on backflow preventers) with locks or electrical supervision in correct (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves (including valves on backflow preventers) with locks or electrical supervision locked or is supervision in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves (including valves on backflow preventers) with locks or electrical supervision accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves (including valves on backflow preventers) with locks or electrical supervision free from any leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves (including valves on backflow preventers) with locks or electrical supervision properly identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are all check valves externally inspected, operating properly, and are in good condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the gauges on system in good condition and showing normal water supply pressure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are Pressure reducing valves in open position and not leaking?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are Pressure reducing valves in good condition including no handwheels broken?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

### ALARMS

# Report of Inspection/Test

Monthly NFPA 25



07/09/2019

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P070200  
611 East 133rd Street  
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51-51 59th Place  
Woodside NY 11377

Print Date: 07/09/2019

Is the alarm valve free from physical damage?

☒ Yes  
☐ No  
☐ NA

Is the trim in correct (open or closed) position?

☒ Yes  
☐ No  
☐ NA

Is there no leakage in the retarding chamber or drains?

☒ Yes  
☐ No  
☐ NA

## 5 YEAR

Have gauges been checked by a calibrated gauge or replaced?

☒ Yes  
☐ No  
☐ NA



# Report of Inspection/Test

Monthly NFPA 25



07/09/2019

## Property

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P070200  
611 East 133rd Street  
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Capitol Fire Sprinkler  
51-51 59th Place  
Woodside NY 11377

Print Date: 07/09/2019

## Report of Inspection/Test for System - Wet 1

### GAUGE READINGS

Sprinkler Supply Gauge (PSI):	120	Sprinkler System Gauge (PSI):	N/A
-------------------------------	-----	-------------------------------	-----

## Report of Inspection/Test for Asset - Stand Pipe 1

### INSPECTION

Are the control valves with locks or electrical supervision accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves in correct (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves have seals in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves free from leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves properly identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves on the piping free of damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

### HOSE VALVES - Stand Pipe 1

Location	Has PRV	Good Condition	PSI	Exercised	Notes
----------	---------	----------------	-----	-----------	-------

### FIRE HOSES - Stand Pipe 1

Location	Make	Size	Length	Date Manufactured	Hydro Test Date	Pass Fail	Notes
----------	------	------	--------	-------------------	-----------------	-----------	-------

## Report of Inspection/Test for Asset - Fire Pump 1

### TESTING

Fire pump starts in response to pressure drop?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Casing relief valve flows in drain while fire pump is running?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Casing relief valve stops flowing when fire pump shuts off?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Log suction operating pressure:	50
Log discharge operating pressure:	120	Monitor pump packing temperature	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Stuffing box drains freely?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Pump operation signals fire alarm panel service?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Jockey pump returned to automatic?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Fire pump returned to automatic?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

# Report of Inspection/Test

Monthly NFPA 25



**07/09/2019**

**Property**

South Bronx Charter School  
P070200  
611 East 133rd Street  
Bronx NY 10454

Conducted by: John Nicholson  
87692265 S13 08/28/2020  
86838844 S12 04/03/2019

Capitol Fire Sprinkler  
51-51 59th Place  
Woodside NY 11377

Print Date: 07/09/2019

Fire alarm panel returned to service?

- ☒ Yes
- ☐ No
- ☐ NA

# Report of Inspection/Test

Monthly NFPA 25



07/09/2019

## Property

South Bronx Charter School  
P070200  
611 East 133rd Street  
Bronx NY 10454

Conducted by: John Nicholson  
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Capitol Fire Sprinkler  
51-51 59th Place  
Woodside NY 11377

Print Date: 07/09/2019

## Deficiencies - General Questions

None

## Deficiencies - General Wet System Questions

None

## Deficiencies - Wet 1

None

## Deficiencies - Stand Pipe 1

None

## Deficiencies - Fire Pump 1

None

# Report of Inspection/Test

Monthly NFPA 25



07/09/2019

## Property

South Bronx Charter School  
P070200  
611 East 133rd Street  
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51-51 59th Place  
Woodside NY 11377

Print Date: 07/09/2019

## Inspector Signature

I state that the information on this form is correct at the time and place of my inspection, and all equipment tested at this time was left in operational condition upon completion of this inspection except as noted.

Inspector Name

John Nicholson

Signature

A handwritten signature in black ink, appearing to read "John Nicholson". The signature is written in a cursive, flowing style.

Date Completed

2019-07-09





# Certificate of Occupancy

CO Number: 220290593F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx	<b>Block Number:</b> 02546	<b>Certificate Type:</b> Final
	<b>Address:</b> 164 BRUCKNER BOULEVARD	<b>Lot Number(s):</b> 27	<b>Effective Date:</b> 09/25/2015
	<b>Building Identification Number (BIN):</b> 2003585	<b>Building Type:</b> New	
<b>This building is subject to this Building Code:</b> 2008 Code			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-B	(2008 Code)	
	<b>Building Occupancy Group classification:</b> E	(2008 Code)	
	<b>Multiple Dwelling Law Classification:</b> None		
	<b>No. of stories:</b> 5	<b>Height in feet:</b> 70	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b>		
	Board of Standards and Appeals - Recording Info: 78-08-BZ		
<b>Borough Comments:</b> None			

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

CO Number:

220290593F

## Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	6	OG	F-2		3B	FIRE PUMP ROOM, MECHANICAL EQUIPMENT ROOMS AND FUEL PUMP ROOM. AND WALK IN FREEZER.
CEL		OG	S-2		3B	KITCHEN STORAGE
CEL	4	OG	U		3B	LOCKER ROOMS.
001 001 191	100		A-3		3A	CAFETERIA/MULTIPURPOSE ROOM, NON-SIMULTANEOUS USE.
001 001	100		U		3B	REFUSE ROOM AND ELECTRICAL ROOM.
001 001	100		U		3B	BOYS, GIRLS AND ADULT TOILET ROOMS.
001 001 4	100		F-2		3B	KITCHEN.
001 001 285	100		A-3		3A	AUDITORIUM/MULTIPURPOSE ROOM, NON-SIMULTANEOUS USE.
001 001 191	100		A-3		3A	GYMNASIUM/MULTIPURPOSE ROOM-NON SIMULTANEOUS USE.
001 001 29	40		B		3B	ADMINISTRATIVE OFFICES.
001 001	100		S-2		3B	FILE STORAGE.
002 002 144	40		E		3A	CLASSROOMS.
002 002 58	40		E		3B	MEDIA CENTER



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

CO Number:

220290593F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002 002 4	40	40	S-2		3B	BOOK STORAGE, SERVER ROOM
002 002 3	40	40	E		3B	ASSISTANT PRINCIPAL.
002 002 28	40	40	E		3B	PARENT ROOM
002 002	40	40	U		3B	BOYS, GIRLS AND STAFF TOILETS.
002 002	40	40	U		3B	JANITOR CLOSET.
002 002	40	40	F-2		3B	ELECTRICAL CLOSET.
003 003 217	40	40	E		3A	CLASSROOMS.
003 003	40	40	S-2		3B	SUPPLIER'S STORAGE.
003 003 15	40	40	A-2		3B	TEACHER'S LOUNGE.
003 003 3	40	40	F-2		3B	CUSTODIAN'S ROOM, WORK ROOM
003 003	40	40	E		3B	READING CORNER.
003 003	40	40	U		3B	BOY'S GIRLS AND STAFF TOILETS
003 003	40	40	F-2		3B	JANITOR'S CLOSET.



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

CO Number:

220290593F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
004		40	E		3B	READING CORNER.
004	18	40	B		3B	CONFERENCE ROOM.
004		40	U		3B	BOYS, GIRLS AND STAFF TOILETS.
004 004 217		40	E		3A	CLASSROOMS.
004 004 2		40	S-2		3B	STORAGE, WORK ROOM.
004 004 3		40	B		3B	SUPERVISORS OFFICE.
004 004		40	U		3B	JANITOR'S CLOSET.
005		40	E		3B	READING CORNER
005	217	40	E		3A	CLASSROOMS.
005	9	40	B		3B	NURSE OFFICE, SUPERVISOR'S OFFICE.
005	2	40	S-2		3B	STORAGE WORK ROOM.
005		40	U		3B	JANITOR'S CLOSET
005		40	U		3B	BOYS, GIRLS AND STAFF TOILETS.



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

*Certificate of Occupancy*

CO Number: 220290593F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
RO F		75	F-2		3B	MECHANICAL ROOM
BSA APPROVED UNDER CALENDAR #78-08-BZ EXHIBIT I CRFN #2008000339294 RESTRICTIVE DECLARATION CRFN #2008000345309 EXHIBIT III CRFN #2013000267032						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

220290593/000 9/25/2015 2:17:11 PM



# Entry 2 NYS School Report Card Link

Last updated: 07/16/2019

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## **SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS**

**1. CHARTER AUTHORIZER (As of June 30th, 2019)** NYCDOE-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**2. NEW YORK STATE REPORT CARD** <https://data.nysed.gov/profile.php?instid=800000058885>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)



# Entry 4 Expenditures per Child

Last updated: 07/27/2019

## SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2018-19 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* [Audit Guide](http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf) available within the portal or on the NYSED website at: <http://www.p12.nysed.gov/psc/regentsoversightplan/otherdocuments/auditguide2018.pdf>.

Line 1: Total Expenditures	7227592
Line 2: Year End FTE student enrollment	439
Line 3: Divide Line 1 by Line 2	19579

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2018-19 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**  
***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***  
***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***  
**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	477424
Line 2: Management and General Cost (Column)	300913
Line 3: Sum of Line 1 and Line 2	778337
Line 5: Divide Line 3 by the Year End FTE student enrollment	1898

***Thank you.***



# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2019-20 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

# South Bronx Charter School for International Cultures and the Arts

## PROJECTED BUDGET FOR 2018-2019

July 1, 2019 to June 30, 2020

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	8,375,786	45,742	426,094	-	-	8,847,622
Total Expenses	6,339,229	48,690	663,602	-	1,067,095	8,118,616
Net Income	2,036,557	(2,948)	(237,508)	-	(1,067,095)	729,006
Actual Student Enrollment	481	-	-	-	-	-
Total Paid Student Enrollment	481	-	-	-	-	481

### PROGRAM SERVICES

### SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
----------------------	----------------------	-------	-------------	-------------------------	-------

### REVENUE

#### REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

NYC Chancellor's Office

\$16,152.00

School District 2 (Enter Name)

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

7,769,112	-	-	-	-	7,769,112
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
7,769,112	-	-	-	-	7,769,112

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

-	-	-	-	-	-
-	-	-	-	-	-
100,529	-	-	-	-	100,529
-	-	-	-	-	-

#### TOTAL REVENUE FROM STATE SOURCES

7,869,641	-	-	-	-	7,869,641
-----------	---	---	---	---	-----------

#### REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

-	2,232	-	-	-	2,232
339,800	-	-	-	-	339,800
69,345	-	-	-	-	69,345
-	-	418,094	-	-	418,094

-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-

#### TOTAL REVENUE FROM FEDERAL SOURCES

409,145	2,232	418,094	-	-	829,471
---------	-------	---------	---	---	---------

#### LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

-	-	-	-	-	-
7,000	-	-	-	-	7,000
90,000	-	-	-	-	90,000
-	-	8,000	-	-	8,000
-	-	-	-	-	-
-	43,510	-	-	-	43,510
-	-	-	-	-	-

#### TOTAL REVENUE FROM LOCAL and OTHER SOURCES

97,000	43,510	8,000	-	-	148,510
--------	--------	-------	---	---	---------

#### TOTAL REVENUE

8,375,786	45,742	426,094	-	-	8,847,622
-----------	--------	---------	---	---	-----------

### EXPENSES

#### ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

-
3.00
1.00

-	-	-	-	-	-
411,937	-	-	-	-	411,937
67,465	-	-	-	-	67,465

**South Bronx Charter School for International Cultures and the Arts**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2019 to June 30, 2020**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Net Income	2,036,557	(2,948)	(237,508)	-	(1,067,095)	729,006
Actual Student Enrollment	481	-	-	-	-	-
Total Paid Student Enrollment	481	-	-	-	-	481

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	3.00	-	-	-	-	266,163	266,163
Administrative Staff	0.50	-	-	-	-	30,000	30,000
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>8</b>	<b>479,402</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>296,163</b>	<b>775,565</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	23.00	1,522,944	-	-	-	-	1,522,944
Teachers - SPED	-	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	1.00	31,000	-	-	-	-	31,000
Specialty Teachers	5.00	330,366	-	-	-	-	330,366
Aides	3.50	116,300	-	-	-	-	116,300
Therapists & Counselors	-	-	-	-	-	-	-
Other	-	195,000	-	-	-	-	195,000
<b>TOTAL INSTRUCTIONAL</b>	<b>33</b>	<b>2,195,610</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,195,610</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-
Custodian	2.00	-	-	-	-	141,348	141,348
Security	-	-	-	-	-	-	-
Other	6.00	55,000	-	241,626	-	-	296,626
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>8</b>	<b>55,000</b>	<b>-</b>	<b>241,626</b>	<b>-</b>	<b>141,348</b>	<b>437,974</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>48</b>	<b>2,730,012</b>	<b>-</b>	<b>241,626</b>	<b>-</b>	<b>437,511</b>	<b>3,409,149</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes	-	232,051	-	20,538	-	37,188	289,778
Fringe / Employee Benefits	-	307,896	-	27,251	-	49,343	384,490
Retirement / Pension	-	70,761	-	6,263	-	11,340	88,364
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	<b>-</b>	<b>610,708</b>	<b>-</b>	<b>54,052</b>	<b>-</b>	<b>97,872</b>	<b>762,632</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>	<b>-</b>	<b>3,340,720</b>	<b>-</b>	<b>295,678</b>	<b>-</b>	<b>535,383</b>	<b>4,171,781</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit	-	-	-	-	-	25,000	25,000
Legal	-	-	-	-	-	20,000	20,000
Management Company Fee	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	203,240	-	-	-	203,240
Payroll Services	-	-	-	-	-	-	-
Special Ed Services	-	5,000	-	-	-	-	5,000
Titlment Services (i.e. Title I)	8,820	180	-	-	-	-	9,000
Other Purchased / Professional / Consulting	50,400	-	3,600	-	-	203,760	257,760
<b>TOTAL CONTRACTED SERVICES</b>	<b>-</b>	<b>59,220</b>	<b>5,180</b>	<b>206,840</b>	<b>-</b>	<b>248,760</b>	<b>520,000</b>

**SCHOOL OPERATIONS**

**South Bronx Charter School for International Cultures and the Arts**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2019 to June 30, 2020**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	8,375,786	45,742	426,094	-	-	8,847,622
Total Expenses	6,339,229	48,690	663,602	-	1,067,095	8,118,616
Net Income	2,036,557	(2,948)	(237,508)	-	(1,067,095)	729,006
Actual Student Enrollment	481	-	-	-	-	-
Total Paid Student Enrollment	481	-	-	-	-	481

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Board Expenses	-	-	-	-	12,000	12,000
Classroom / Teaching Supplies & Materials	21,600	-	-	-	-	21,600
Special Ed Supplies & Materials	-	43,510	-	-	-	43,510
Textbooks / Workbooks	80,000	-	-	-	-	80,000
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	57,120	-	4,080	-	6,800	68,000
Telephone	-	-	-	-	-	-
Technology	77,280	-	5,520	-	9,200	92,000
Student Testing & Assessment	10,000	-	-	-	-	10,000
Field Trips	30,000	-	-	-	-	30,000
Transportation (student)	270,000	-	-	-	-	270,000
Student Services - other	100,000	-	-	-	-	100,000
Office Expense	21,840	-	1,560	-	2,600	26,000
Staff Development	99,960	-	-	-	2,040	102,000
Staff Recruitment	8,000	-	-	-	-	8,000
Student Recruitment / Marketing	19,600	-	-	-	400	20,000
School Meals / Lunch	6,720	-	480	-	800	8,000
Travel (Staff)	1,960	-	-	-	40	2,000
Fundraising	-	-	-	-	-	-
Other	43,000	-	-	-	-	43,000
<b>TOTAL SCHOOL OPERATIONS</b>	<b>847,080</b>	<b>43,510</b>	<b>11,640</b>	<b>-</b>	<b>33,880</b>	<b>936,110</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	102,886	-	7,349	-	12,248	122,483
Janitorial	26,880	-	1,920	-	3,200	32,000
Building and Land Rent / Lease	861,042	-	61,503	-	102,505	1,025,050
Repairs & Maintenance	16,800	-	1,200	-	2,000	20,000
Equipment / Furniture	15,120	-	1,080	-	1,800	18,000
Security	151,200	-	10,800	-	18,000	180,000
Utilities	226,800	-	16,200	-	27,000	270,000
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,400,728</b>	<b>-</b>	<b>100,052</b>	<b>-</b>	<b>166,753</b>	<b>1,667,533</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	691,481	-	49,392	-	82,319	823,192
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTINGENCY</b>	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>6,339,229</b>	<b>48,690</b>	<b>663,602</b>	<b>-</b>	<b>1,067,095</b>	<b>8,118,616</b>
<b>NET INCOME</b>	<b>2,036,557</b>	<b>(2,948)</b>	<b>(237,508)</b>	<b>-</b>	<b>(1,067,095)</b>	<b>729,006</b>

**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

NYC Chancellor's Office  
School District 2 (Enter Name)  
School District 3 (Enter Name)  
School District 4 (Enter Name)  
School District 5 (Enter Name)

REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
481		481
		-
		-
		-
		-

**South Bronx Charter School for International Cultures and the Arts**

**PROJECTED BUDGET FOR 2018-2019**

**July 1, 2019 to June 30, 2020**

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	8,375,786	45,742	426,094	-	-	8,847,622
Total Expenses	6,339,229	48,690	663,602	-	1,067,095	8,118,616
Net Income	2,036,557	(2,948)	(237,508)	-	(1,067,095)	729,006
Actual Student Enrollment	481	-				-
Total Paid Student Enrollment	481	-				481

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
TOTAL ENROLLMENT	481	-	481			
REVENUE PER PUPIL	17,413	-	886			
EXPENSES PER PUPIL	13,179	-	1,380			

Assumptions
DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Title IIA and Title III
Staff Payments
NYSTL Textbooks, Library, and Software
List exact titles and staff FTE"s ( Full time equivalent)
(1) Principal, (1) Assistant Pirncipal, (1) Academic Advisor (1) Parent Coordinator







[illegible]

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools</b>
---

**Name:**

**Donald P. Mattson**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**\_\_\_\_\_ South Bronx Charter School for International Cultures and the Arts**

- 1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).**

**Chairman-Board of Trustees**

- 2. Are you an employee of any school operated by the education corporation?**  
**\_\_\_\_\_ Yes \_X No**

**If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.**

- 3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?**

**\_\_\_\_\_ Yes    x    No**

**If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.**

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE <i>Please write "None" if applicable. Do not leave this space blank.</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>NONE</b></p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

*Donald P. Mattson*

July 9, 2019

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone: None**

**Business Address: None**

**E-mail Address: dmattson1@optonline.net**

**Home Telephone: (914) 472-8752**

**Home Address: 700 Scarsdale Avenue, Scarsdale, New York 1058**

*last revised 08/21/2018*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

JOHN R. POTAPCHUK

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

- BOARD MEMBER  
- TREASURER

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
	NONE		

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
		NONE		

John R. Potapchuk  
Signature

7/10/2019  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

516-901-5962

**Business Address:**

56 DEVON ROAD, ROCKVILLE CENTRE, NY 11570

**E-mail Address:**

JOHN.POTAPCHUK1@GMAIL.COM

**Home Telephone:**

516-764-4683

**Home Address:**

56 DEVON ROAD, ROCKVILLE CENTRE, NY 11570

*last revised 08/21/2018*

**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member – Board of Regents-Authorized Charter Schools**

**Name:**

Priscilla Ocasio

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

South Bronx Charter School for International Cultures  
and The Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

- Board Member  
- Board Chair

2. Are you an employee of any school operated by the education corporation?  
     Yes   ✓   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes   ✓   No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
	N/A		

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				
		N/A		

  
Signature

June 20, 2019  
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

N/A

Business Address:

N/A

E-mail Address: prescy7@aol.com

Cell  
Home Telephone: 347-641-2944-4095

Home Address: 181 EAST 161 Street  
BRONX, NY 10451

last revised 08/21/2018

**Disclosure of Financial Interest by a Current or Proposed Board of  
Trustees Member – Board of Regents-Authorized Charter Schools**

Name: ELVIRA BARONE

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

South Bronx Charter School for International Cultures and the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President , Board Member

2. Are you an employee of any school operated by the education corporation?  
     Yes ✓ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes ✓ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank. <b>NONE</b>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

**NONE**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

Elvira Barone July 5, 2019  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** 646 235 9061

**Business Address:** none

**E-mail Address:** bgrone.elvira@gmail.com

**Home Telephone:** 718 792 1187

**Home Address:** 3320 Campbell Drive  
BRONX, N.Y 10465

last revised 08/21/2018

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools</b>
---

**Name:**  
**Genna Fukuda**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

     **South Bronx Charter School of International Cultures and the Arts**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board member**

2. Are you an employee of any school operated by the education corporation?  
**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Although not yet relevant (no date to be disclosed)t, there is potential collaboration between my father (James Fukuda) and SBCSICA given that he is involved in negotiating the sale of land for potential expansion of the school. I've recused myself from discussion and voting on the matter, and intend to continue to do so throughout this potential partnership.			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

none

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
none				

Genna Fukuda

June 23, 2019

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone: 201-927-3213**

**Business Address: One Liberty Plaza**

**E-mail Address: gennafukuda@gmail.com**

**Home Telephone: 201-927-3213**

**Home Address: 30 Claver Place apt 4R**

*last revised 08/21/2018*





# Entry 8 BOT Table

Created: 07/16/2019 • Last updated: 07/27/2019

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2018-19
1	Donald P Mattson	Vice Chair	Executive , Finance, Personnel	Yes	2	02/01/2018	02/01/2023	10
2	John R. Potapchuk	Treasurer	Executive , Finance	Yes	1	08/01/2014	08/01/2019	10
3	Priscilla Ocasio	Chair	Executive , Finance, Personnel	Yes	2	04/01/2018	04/01/2023	10
4	Elvira Barone	Trustee/Member	Personnel	Yes	1	06/19/2017	06/19/2022	11
5	Genna Fukuda	Trustee/Member	Executive	Yes	1	10/1/2018	10/1/2023	7
6								
7								
8								
9								

**1a. Are there more than 9 members of the Board of Trustees?** No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2019	5
b.Total Number of Members Added During 2018-19	1
c. Total Number of Members who Departed during 2018-19	1
d.Total Number of members in 2018-19, as set by in Bylaws, Resolution or Minutes	5

**3. Number of Board meetings held during 2018-19** 12

**4. Number of Board meetings scheduled for 2019-20** 12

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/27/2019

## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2018-June 2019, which should match the number of meetings held during the 2018-19 school year.

## **SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2018-19 school year, on the charter school's website?**

No

**B. Upload all monthly Board meeting minutes, which should match the number of meetings held during the 2018-19 school year.**

Combine all monthly meeting minutes into one .PDF file.

<https://nysed-cso-reports.fluidreview.com/resp/110137839/wNFCVDEEJA/>



**Meeting of the Board of Trustees  
Thursday, July 16th, 2018 - 3:30pm**

**Minutes**

**Commencement Time: 3:40 pm**

**Board Members in Attendance:**

**Priscilla Ocasio (Board Chair)**

**Donald Mattson (Co-Chair)**

John Potapchuk

Elvira Barone

**Absent Board Members:**

**None Board Members:**

Evelyn Hey, Principal

Delia Gonzalez (Director of Human Resources)

Evelyn Ramirez (Director of Operations)

Paul Augello (BoostEd)

**Minutes:**

**I. Welcome: Priscilla welcomed the board members and the attendees.**

June 2018 minutes were approved after corrections. Motioned by John second Donald all unanimous.

**II. Principal's Report - Evelyn Hey**

- Summer School commenced on Monday, July 9<sup>th</sup>, 2018. Total of 76 students attending.
- Middle School Update - On August 13<sup>th</sup> Ms. Natalie Gonzalez will be holding the Open House Orientation for the 6<sup>th</sup> grade Middle School students.
- Out of 54 fifth grade students 34 are confirmed to be returning with a loss of 20 students. Some students had already accepted offers to attend other Middle Schools however the primary reason seems to be a bussing. Middle School students do not qualify for bussing and as such presents a hardship to students that do not live nearby.
- A trip has been scheduled for the week of August 20<sup>th</sup> as a welcome as well as to promote team building for our 6<sup>th</sup> graders entering Middle School. Approximately 48 students will be attending. The expense for the trip has been calculated to be approximately 4K.
- Title I received an additional 103K monies for 2017-2018
- Title III monies owed and received \$22,040.
- Middle School- Laptops were ordered for the 5<sup>th</sup> and 6<sup>th</sup> grades. The school will be incubating the 6<sup>th</sup> grade until a space is provided for the Middle School. Met with Stephanie Mendez DOE Authorizer in reference to applying for DOE or leased space. If DOE denies space the school will pursue a lawsuit. The school might be able to get reimbursed for housing in DOE at the base rate of 30% of 15K for each additional student (\$4,500 per student).
- Ms. Hey has visited a few locations for the middle school. One location visited was 13,500 sq. ft.

available for lease at \$20k monthly plus build-out with a 35 yr. lease.

- The goal is to find a location during these summer months and vote on the Architecture vendor to see if we can build as planned.

### **III. Operations Report – Evelyn Ramirez**

- Bill payments and credit card receipts were reviewed by the Board all sound.

### **IV. Financial Report – Paul Augello**

- Finances are sound and in good standing, the school is ending the year strong.
- The 2018-2019 budget currently presented was approved subject to changes in executive session Motion was made by John second by Priscilla all unanimous in agreement.
- May Financials – YTD actual revenue approximated budget. Savings generated from salaries.
- Salaries were reviewed by Ms. Hey and Elvira Barone, subsequently changes were added to the budget. Additional clerical salaries will be reviewed by the board.
- 2 TA positions to be added to the budget as place holders in the event we need to hire.
- Excellent rating report impressed with the school savings of \$5 million dollars.
- Two visitors were introduced Ingrid Casio assistant to Paul and in charge of the SBCSICA in house audits and Brian Colon with Baird.

### **VI. Old Business:**

- Elvira questioned procedures of the executive board elections. Are titles such as Board Chair, Co Chair etc. voted on annually? Do the School By-Laws reflect these procedures? Priscilla will furnish By-Laws and discussion will be held in the July meeting to add, edit or change By-Laws accordingly.
- Staff Manual Approval
- TA & School Aide Templates
- The Board of Trustees voted and approved the separation of Carmen Santos from the Board effective May 2018. Certified letter was sent and confirmed received.

### **VII. New Business:**

**Executive Session Commenced: 4:50pm**

**Actions Taken: Salary adjustment approved for Ms. Hey for the 2018-2019 academic year.**

**Motion: Elvira      Second: Donald   all in favor, unanimous.**

**Executive Session Ended:**

**Motion: Donald      Second: Vera   all in favor, unanimous.**

**Meeting adjourned :**

**Motion: John      Second: Vera   all in favor, unanimous.**



## **Meeting of the Board of Trustees Monday, August 22, 2018**

### **Minutes**

**Commencement Time: 2:53 pm**

**Board Members in Attendance:**

**Priscilla Ocasio (Board Chair)**

**Donald Mattson (Co-Chair)**

John Potapchuk

Elvira Barone

**None Board Members:**

Evelyn Hey, Principal

Delia Gonzalez (Coordinator of Personnel)

Evelyn Ramirez (Coordinator of  
Operations and Pupil Services)

Paul Augello (BoostEd)

Ingrid Casio (BoostEd)

### **Minutes:**

**Welcome:** Priscilla welcomed the board members and the attendees.

July minutes were approved after corrections. Motioned by John second Donald all unanimous.

#### **I. Principal's Report - Evelyn Hey**

- **Registers:** Forty five (45) 6<sup>th</sup> Grades students registered. Numbers may not be accurate due to ATS data, students may have enrolled elsewhere. On the first day of school August 27, 2018 attendance will reflect a much more accurate number of students truly enrolled.
- **Vacancies:** 5<sup>th</sup> Grade and Physical Education Teacher vacancy. Interviews ongoing.
- **New Construction:** The school was approved for leasing assistance. Robert McLaughlin feels the school has different options to pursue. Potential transfer of Title to School Building was discussed. Mr. McLaughlin had some concerns about retroactive monies covering periods of 6/30/2018 or 6/30/2019.
- If the school incubates 6 & 7<sup>th</sup> grade we can retro monies from Friends of Friends (\$4,300 per student) K-5 grades were grandfathered in therefor do not qualify for reimbursement. Mr. McLaughlin will be invited to September's Board meeting for further clarification.
- **6th Grade Outing:** Thirty (30) 6<sup>th</sup> Grade students had a great time. Ms. Hey displayed pictures of the event.
- **Conferences 2018/2019 (Budget \$26K): APPROVED:** Motion was made by Donald, second Vera All Unanimous.

## **II. Operations Report – Evelyn Ramirez**

- Bill payments were reviewed by the Board all sound.
- Registration is still ongoing for Kindergarten and First grade. Currently there are 88 Kindergarten students registered.
- Ms. Hey and Evelyn R will have to go back to Chase as they encountered difficulties with letter presented to the board. A new letter with the bank requirements has been drafted and will be signed by Priscilla, board chair for removal of James Stovall and Malika Mene as signers on the account.
- BoostEd will be conducting its first quarterly audit on September 5, 2018.

## **V. Financial Report – Paul Augello**

- Finances are sound and in good standing. Great year we surpassed our budgetary expectations.
- Gearing up for external audit.
- FY2018 4th Quarter Financials were sent to BNY and posted to EMMA, no issues all compliant.

## **VI. Old Business Discussed:**

- Principal's agreement for was given to Ms. Hey for her review and signature.
- Employee Manual approved and will be posted after John's corrections. Manual will be posted for staff and it is now a part of the onboarding process. New hire must sign as received.
- Bonuses and Tenure performance were discussed. Paul will review budget working on accrues (40K) for bonuses.
- Hiring of 2 TA's still on hold until Ms. Hey feels that we are in need.
- Vera stated Ms. Hey should add Personnel Matters on her Principal Report as an item of discussion.
- An Evaluation form or performance sheet will be created for the Kitchen staff.

## **VII. New Business:**

Elvira submitted a cover and resume for Genna Fukuda, a young lady interested in joining the SBCSICA BOT. Delia will send the required membership forms for approval. Although she may not be able to physically attend the board meetings she will be able to "Skype" in. After review of the by-laws it was verified that she may do so accordingly.

Priscilla has requested that the coaches present during the October Board meeting a year plan which should include the teachers/grades that are scheduled to be trained outlining the modules and the timeframe. Thereafter a quarterly presentation will be expected on December, March and June (2018/2019). The report and presentation for the school year (2018/2019); student/teacher tracking documenting teachers understanding of the materials and students test scores that supports the learning/test scores; this will be based on the final test scores from the city.

**Meeting adjourned 4:30 pm**

**Motion: Priscilla Ocasio      Second: Donald Mattson all in favor, unanimous.**

Next: Meeting September 12, 2018 - 4pm



## Meeting of the Board of Trustees Monday, September 12, 2018

### Minutes

Commencement Time: 5:21 pm

#### Board Members in Attendance:

Priscilla Ocasio (Board Chair)

Donald Mattson (Co-Chair)

John Potapchuk

Elvira Barone

#### None Board Members:

Evelyn Hey, Principal

Delia Gonzalez (Coordinator of Personnel)

Evelyn Ramirez (Coordinator of  
Operations and Pupil Services)

Paul Augello (BoostEd)

Welcome: Priscilla welcomed the board members and the attendees.

August minutes were approved after corrections. Motioned by John second Donald all unanimous.

### **I. Principal's Report - Evelyn Hey**

- Enrollment: 465 Grades K-5 424 -Middle School 41
- Preliminary Scores: Scores still embaro. Scores will officially be announced end of September.
- Middle School Update: There are 41 6 grade students enrolled. Thirty (30) students were moved up from 5th grade; eleven (11) are new students to the school.
- Property Update: Ms. Hey, Elvira and Donald visited two properties. One property was located on 139<sup>1</sup> and Bruckner ( on sale for 3.8 million dollars). The second property seems ideal for the middle school and is owned by Lincoln Hospital and located on 140th St. A proposal is being drafted for this property.
- Ms. Hey prepositioned the Board to revise the Resolution previously made for 15 million dollars to twenty five (25) million dollars to purchase the Middle School property. This resolution would keep us safe from going under and/or over the recorded amount. Discussion ongoing.
- Personnel Matters: Possible 5th grade teacher for hire. Julissa Mendez is currently residing in Mayaguez, PR however is willing to relocate. A successful telephone interview was conducted and will notify Ms. Hey as soon as she arrives.



## **II. Video Conference with Patricia Sandison (Hodson Russ)**

- Ms. Sandison provided advise and guidance towards the development of a Friends of 501 (c)(3) organization.
- A "Friends of" organization takes about 8 months to establish depending on the IRS.
- The primary goal of this 501c3 is rent reimbursement for the Middle School.

## **III. Financial Report - Paul Augello**

- Finances are sound and in good standing.
- The Chase Account #8065 has been reconciled thru August 2018. Due to previous authorized signatures on the account reconciliation was prevented and delayed. This issue has now been resolved with no further conflicts.

## **IV. Old Business Discussed:**

- Genna Fukuda has accepted to join the SBCSICA BOT. Board accepted membership. Motion by Elvira second Donald, all unanimous. Delia will submit paperwork to Authorizers for approval.
- Principal agreement has been tabled for October's board meeting for revision.
  - BOA still have some questions and concerns in reference to the Friends of Organization in which follow-up will be made with Robert McLaughlin. (How safe is this provision of the state law? As related entities is this safe if disbanded?)

## **V. New Business: None**

**Meeting adjourned 7:36 pm**

**Motion: Priscilla Ocasio      Second: John all in favor, unanimous.**



## **Meeting of the Board of Trustees Wednesday, October 18, 2018**

### **Minutes**

**Commencement Time: 5:04 pm**

**Board Members in Attendance:**

Priscilla Ocasio (Board Chair)  
Donald Mattson (Co-Chair)  
John Potapchuk  
Elvira Barone

**Absent Board Members:**

**None Board Members:**

Evelyn Hey, Principal  
Evelyn Ramirez (Director of Operations)  
Paul Augello (BoostEd)  
Robert McLaughlin  
(Attorney-Hodgson Ross)

### **Minutes:**

**I. Welcome:** Priscilla welcomed the board members and the attendees.

- The minutes for September 12, 2018 were read and approved.

**II. Bob McLaughlin** made a presentation concerning the formation of a separate foundation (“Friends Of”) to enable the South Bronx Charter School for International Cultures and the Arts to arrange a financial plan to finance the development and expansion of the school to accommodate middle school grades (6-8). The board had approved a \$15,000,000 financial plan in July. That resolution was changed to expand the maximum available borrowing to 25,000,000. Bob explained the need for an “inducement resolution” if tax-exempt bonds are going to be used. Rent will be paid (from the DOE) as per the number of students in the middle grades (potentially including this year’s sixth grade if title of building is transferred to a “Friends Of” prior to June 30, 2019. The charter school becomes the sub-tenant of the foundation (“Friends Of”). The first step is to create the foundation (LLC). Three members of the current Board can also become Board members of the Foundation; completion of the application; approval can take up to 12 months.

- There was discussion of the availability of an unused building, currently a part of Lincoln Hospital (140<sup>th</sup> Street and Alexander Avenue) as a potential site for the middle school.
- Donald Mattson moved that a foundation be created and that an application be submitted to the IRS to seek Sec.501©(3)tax exempt status for the Foundation. Once the Foundation is created the title of the South Bronx Charter School for International Cultures and the Arts be transferred to a foundation. Vera Barone seconded the motion. All unanimous. (Report attached)

### **III. Operations Report - Evelyn Ramirez (report attached)**

- There was discussion concerning the sale of uniforms. Some are given to students for free based on financial need.
- Chase account is to be closed. All except one of the accounts are now with Signature Bank.

### **IV. Principal's Report - Evelyn Hey (report attached)**

- The current enrollment of the school is 449.
- Attendance is 96.33%.
- NYS Math and ELA scores were reviewed.
- A physical education teacher was hired. Currently, there is an opening for a fifth grade teacher.
- The need for increased differentiation in the middle school was discussed.
- It was suggested that the December Board meeting be rescheduled due to the school's December vacation schedule.

### **V. Financial Report – Paul Augello (report attached)**

- Budget-wise is sound and in good standing.
- Last year, the statutory formula for calculating charter school per pupil funding was amended and charter schools will receive \$15,308 per student for the 2018-19 school year. (Please see attached)

### **VII. New Business:**

- Evelyn Hey asked to attend a conference in Puerto Rico beginning on November 2<sup>nd</sup>. Donald Mattson moved and John Potapchuk seconded approval for her and Priscilla Ocasio attending.

Motion to Adjourn (8:11PM) Donald Mattson, Seconded: Elvira Barone  
All unanimous.

Submitted by:  
Donald P. Mattson



**Meeting of the Board of Trustees  
Wednesday, November 14, 2018  
4:30pm**

**Minutes**

**Commencement Time: 5:13 pm**

**Board Members in Attendance:**

Priscilla Ocasio (Board Chair)  
Donald Mattson (Co-Chair)  
John Potapchuk  
Elvira Barone  
Genna Fukuda (via Skype)

**None Board Members:**

Evelyn Hey, Principal  
Delia Gonzalez (Personnel)  
Evelyn Ramirez (Operations)  
Paul Augello (BoostEd)

**Minutes:**

**I. Welcome:** Priscilla opened the meeting and welcomed the board members and attendees.

- The minutes for October 18, 2018 were read and approved once edited for corrections.

**II. Principal's Report:**

- Enrollment 449 – Attendance 93.4% for grammar school with Middle School attendance 96.83= 95% in total.
- Friends of SBSCICA - Motion was made to approve all the resolutions set forth by counsel to approve the by-laws by Elvira, John Second the motion, approved unanimously by the Board. (Resolutions attached)
- Ms. Hey discussed Chancellor Rosa's recent three-hour visit to the school. She was very much impressed with the school and our students. She requested that the school submit a demo video similar to the one we now have however focusing on the school's data. She suggested that Evelyn Hey attend the February 2019 meeting of the New York State Board of Regents.
- After School: The school received a Music CASA grant from Councilman Salamanca office.
- NYC Ranking Report was discussed. SBSC continues to perform well relative to other schools in the District, Borough and the City. For example, as compared to schools in the Bronx, SBSC students in grades 3 to 5 achieved in the 88<sup>th</sup> percentile in the ELA test and in the 75<sup>th</sup> percentile in the Math test; as compared to all schools in the New York City, SBSC's achievement was in the 72<sup>nd</sup> percentile in ELA and the 54<sup>th</sup> percentile in Math.
- Personnel Update: The school hired a fifth grade teacher Harold Parrales on a 3 month probationary period ending in February. No vacancies at this time.

### **III. Operations Report - Evelyn Ramirez (report attached)**

- Bills reviewed all is well and in good standing.
- Mail has been delayed due to the holidays, credit card usage will be reviewed during next month's meeting.
- School has received lunch forms so that 91% of the students are eligible for free lunch.

### **IV. Financial Report – Paul Augello (report attached)**

- Budget-wise all is sound and in good standing.
- Independent Audit for the year ended June 30, 2018 conducted by NCheng LLP went very well with no concerns or exceptions.
- John requested to see two reports on the 2018 average attendance and enrollment (Annual Capital per Child)
- The school is ahead budget-wise with a cushion of over \$160k for the first four months of fiscal 2019.
- E-rate's allotment for the school is 32k.

### **V. Old Business:**

- Lottery applications are already out and you can also apply thru the Charter common application on line.

### **VI. New Business**

- **Annual Voting of the Officers:**

**Board Chair:** Elvira nominated and motioned for Donald Mattson as Board Chair John second the motion all unanimous. Donald accepted nomination as Board Chair.

**Treasurer:** Priscilla nominated and motioned John for Treasurer, Elvira second all unanimous. John accepted nomination as Treasurer.

**Motion to adjourn for Executive Session:** Priscilla motioned Donald second all unanimous. 7:28pm

During the Executive Session, the Board discussed a proposal to award a bonus to teachers and administrative staff based generally on tenure. The bonuses would be paid in December 2018 using existing reserve funds.

(Following the meeting, John Potapchuk prepared a schedule indicating a bonus amount for each SBCS employee. He made a motion that the schedule be approved and bonuses aggregating approximately \$45k be paid in December 2018. The motion was unanimously approved by the Board members.)

Meeting adjourned:

(



**Meeting of the Board of Trustees**  
**Thursday, December 14, 2018**  
**4:30pm**

**Minutes**

**Commencement Time: 5:16 pm**

**Board Members in Attendance:**

Donald Mattson (Board Chair)  
Elvira Barone  
John Potapchuk  
Genna Fukuda

**Regrets:**

Priscilla Ocasio

**None Board Members:**

Evelyn Hey, Principal  
Delia Gonzalez (Personnel)  
Evelyn Ramirez (Operations)  
Paul Augello (BoostEd)

**Minutes:**

**I. Welcome:** Donald opened the meeting and welcomed the board members and attendees.

- The minutes for November 14, 2018 were reviewed and approved. Motion John - Second Vera all unanimous.

**II. Principal's Report:**

- **Enrollment:** 444 – Attendance 91.13%
- **Grant writer:** Ms. Hey requested permission to search for a Grant Writer to assist with obtaining grants from different agencies and resources. Permission was granted with no commitment attached till further review.
- **Personnel Concern/Updates:** – No updates and concerns to report.

**III. Operations Report - Evelyn Ramirez (report attached)**

- Bills reviewed all is well and in good standing.
- One of the remaining two Chase accounts has been closed and monies transferred to the Signature account.

#### **IV. Financial Report – Paul Augello (report attached)**

- Budget-wise all is sound and in good standing.
- The school's net income for the year-to-date is ahead of budget due to lower expenses primarily due to open positions earlier in the year, lower personnel usage during the summer months and actual payroll taxes and employee benefits being less than budget.
- Per Pupil revenue is on target.

#### **V. Old Business:**

- No old business to discuss.

**Meeting adjourned: Motion John, Second Donald all unanimous at 5:39pm**



**Meeting of the Board of Trustees**  
**Thursday, January 17, 2019**  
**4:30pm**

**Minutes**

**Commencement Time: 5:16 pm**

**Board Members in Attendance:**

Donald Mattson (Board Chair)  
Elvira Barone  
John Potapchuk  
Genna Fukuda

**Regrets:**

Priscilla Ocasio

**None Board Members:**

Evelyn Hey, Principal  
Delia Gonzalez (Personnel)  
Evelyn Ramirez (Operations)  
Paul Augello (BoostEd)

**Minutes:**

- I. Welcome:** Donald opened the meeting and welcomed the board members and attendees.
  - Minutes for December 13, 2018 were tabled for review for the next board meeting.
- II. Principal's Report:**
  - **Enrollment:** 440 – Attendance 94%
  - **Community Issues:** Ms. Hey advised the Board that she became aware of a Homeless/Sex Offender's Shelter within several blocks radius of the school. She will be writing a letter to the Commissioner with concerns and follow-up.
  - **Letter of Concern:** – Ms. Hey received a letter from the Mayor's office indicating that the school would be placed on the Vendex list. Erroneous data was submitted and/or incorrectly entered into the Vendex database which highlighted the school as a possible risk. Robert McLaughlin Legal Counsel will be sending a letter to the Mayor's office asking to deem the school exempt from this list as information submitted was incorrect. Follow-up will be discussed in February Board meeting.
  - **Lottery:** The lottery was opened on December 1, 2018 for acceptance of applications. Subsequently two open houses will be conducted in February and March 2019. The lottery selection will be held on April 3, 2019.g
  - **Personnel Issues/Concerns:** Denise Garcia a Fourth Grade Teacher was unable to carry the Spanish component as mandated by the curriculum and therefore resigned. Lily Morales (TA) has taken over the class for the remaining of the academic year and was given a \$5,000 raise accordingly. The Board has agreed to give her an additional \$2,000 towards the end of the school year if performance meets expectations. Kindergarten Teacher Vianca Rosario is out on disability and may not return for



the following year; for the remainder of the 2018/19 school year, four kindergarten classes will be consolidated into three.

- **School Snapshot:** School quality snapshot was reviewed by the Board. Board concluded it was an outstanding report. John had a concern over the percentage of chronically absent students which seemed to be slightly higher than the overall score for the city. Ms. Hey has put systems in place to correct this issue.
- **S&P:** Paul and Ms. Hey have been working together to gather the finance and academic data for Standard & Poors (S&P) which analyzes SBCSICA and updates its rating of the School's bonds each year.

### **III. Operations Report - Evelyn Ramirez (report attached)**

- Bills reviewed all is well and in good standing.
- Con Ed account was discussed due to the high invoice of \$13K. Ms. Hey and Frigg (Building Mgr) explained that during the winter months you will see a slightly higher bill due to heating. Ms. Hey will be calling Direct Energy to re-negotiate their contract.

### **IV. Financial Report – Paul Augello (report attached)**

- Budget-wise all is sound and in good standing.
- SBCSICA received a higher E-Rate allocation. Food services income was a slightly lower due to holiday school break. The school was also allocated funding for Title IV.
- The school has \$5.9 million of available cash as of December 31, 2018.
- Per Pupil revenue is on target.
- 

### **V. Old Business:**

- **Status review of school expansion:** Ms. Hey has continued to explore new sights for the Middle School. The Lincoln Hospital location is still being considered.
- Ms. Hey is exploring the possibility of perhaps obtaining the building across the street S&J. Further discussion with the owner will be discussed in the February Board meeting.
- Consideration is being explored into merging 5<sup>th</sup> grade with the 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> grade into the Middle School location once obtained.
- **Review of Status of Friends of SBCSICA:** As per Robert McLaughlin (Legal Counsel) The entity has been formed and the Tax ID has been granted. By-Laws have also been drafted. Goal is for submission of the application for tax-exempt status to be submitted before government shut down ends. Follow-up will be conducted with Legal.
- **Review of Professional Conferences:** Confirmation of the following Conferences will be attended this academic year: NABE (Deborah Vila-Tricomi & 2 teachers), National Council of Teachers of Mathematics (Ms. Hey, Vera & Donald), National Charter School Conference, LULAC International Reading Association (Ms. Hey, Vera & Donald) and SABE. No one will be attending the ASCD conference.
- **Dates for Staff Developers progress reports to the Board:**
- Staff developers are to report their progress to the Board in February and May of 2019.
- Accordingly Vera asked that the Middle School present a summary of their processes and progressions.

**Meeting adjourned for Executive Session: Motion John, Second Genna all unanimous at 7:02pm**

**During the Executive Session, the Board reviewed the Principal's Bonus Criteria and approved payment of the final bonus for fiscal year 2018 in accordance with the Principal's Employment Agreement.**

**Executive Session adjourned 7:18pm Motion John second Vera all unanimous.**



**Meeting of the Board of Trustees  
Thursday, February 14, 2019  
4:30pm**

**Minutes**

**Commencement Time: 4:59 pm**

**Board Members in Attendance:**

Donald Mattson (Board Chair)  
Priscilla Ocasio  
John Potapchuk  
Genna Fukuda

**Regrets:**

Elvira Barone

**None Board Members:**

Evelyn Hey, Principal  
Delia Gonzalez (Personnel)  
Evelyn Ramirez (Operations)

**Minutes:**

- I. Welcome:** Donald opened the meeting and welcomed the board members and attendees. The December 2018 and January 2019 minutes were approved after corrections were made. Motion John, Second Donald all unanimous.
- II.** Joanna Alfonzo and Azizi Madramootoo presented on the TBL (Thinking Based Learning) progress. Purpose of initiative is to activate student potential for enhanced learning and quality thinking.
- III. Principal's Report:**
  - **Enrollment:** 437 – Attendance 90.1% Low attendance due to cold weather.
  - **Board Regents Video** – Video for the Board of Regents was completed and viewed by the SBCSICA Board. The video was requested to be data driven and will be highlighted and presented to the Board of Regents on March 11<sup>th</sup> or 12<sup>th</sup>.
  - **Math Consultant** – Vera introduced a Math Consultant on February 11<sup>th</sup> that will be teaching 6th grade math for 6 days along with the early childhood grades. Fee will be \$1,000 per day.
  - **Standard & Poors** – The school received a preliminary rating of BB+ with an outlook of stable. Official report will be sent to the Board of Trustees via e-mail.
  - **Personnel** – A School Aide and Kindergarten Teacher have applied for STD due to serious illness. The Kindergarten classes has been consolidated from four to three with an average of 27 students per class.

**IV. Operations Report - Evelyn Ramirez (report attached)**

- Bills reviewed all is well and in good standing.
- A quarterly review by BoostEd is scheduled for March 5, 2019.
- Lottery will be held on April 3, 2019. Application turn out have been very promising.

**V. Financial Report – John reported on Paul Augello’s absence (report attached)**

- Budget-wise all is sound and in good standing.
- Balance sheet shows an available cash balance of \$6.3 million.
- Amended budget was reviewed and accepted Motion John, Second Genna all unanimous. Budget will be sent to the bankers.

**VI. Old Business:**

- **Status review of school expansion:** Ms. Hey has continued to explore new sights for the Middle School. Ms. Hey has met with the owner and is still exploring possibility for Middle School location. Updates will be ongoing.
- **Friends of SBCSICA** – Resolution was made *contingent* to SBCSICA being granted their tax exempt status to authorize the Chair Donald Mattson and the Principal, Evelyn Hey or their designee to work with the School’s Counsel, Hodgson Russ LLP, to proceed with the transfer of title to the school premises to the Friends of entity once the applicati0n (1023) has been filed with the Internal Revenue Service. Motion Genna, Second Donald all unanimous.

**Meeting adjourned at 6:07pm: Motion Priscilla, Second Genna all unanimous.**



**Meeting of the Board of Trustees**  
**Thursday, March 14, 2019**  
**4:30pm**

**Minutes**

**Commencement Time: 4:59 pm**

**Board Members in Attendance:**

Donald Mattson (Board Chair)  
Priscilla Ocasio  
John Potapchuk  
Elvira Barone

**Regrets:**

Genna Fukuda

**None Board Members:**

Evelyn Hey, Principal  
Delia Gonzalez (Personnel)  
Evelyn Ramirez (Operations)  
Paul Augello (BoostEd)

**Minutes:**

- I. **Welcome:** Donald opened the meeting and welcomed the board members and attendees. The February 2019 minutes were reviewed and approved . Motion John, Second Priscilla all unanimous.
- II. **Principal's Report:**
  - **Enrollment:** 438    **Attendance** - 95%
  - **Board of Regents Meeting:** Ms. Hey attended the Board of Regents meeting on March 11<sup>th</sup> in which the Board of Regents voted for Chancellor Betty Rosa to serve another term. The Chancellor spoke very highly about our school SBCSICA and proceeded to present the school's video to good reviews. Some of the Board of Regents would like to visit the school at some time.
  - **Storage:** Ms. Hey has requested to rent a larger storage space as opposed to currently having three smaller rooms. The board has requested a cost analysis for review in order to proceed.
  - **Math Consultant:** A math consultant has been hired at \$1,000 per day. She was initially contracted for 4 days; however, Ms. Hey has requested three more days to fully analyze mathematical projected success for targeted grades.
  - **NABE Conference:** The Assistant Principal Deborah Vila-Tricomi along with three teachers, Destiny Rosario, Iraziry Urdaz and Johanna Alfonzo attended the NABE (National Association for Bilingual Education) Conference. In networking a contact was

made in assistance of purchasing Spanish books delivered from Mexico.

- **Personnel:** A school aide Dedik Matias has been hired part-time.
- Ms. Hey has requested approval to hire an appraiser to evaluate value for property of interest across the street from the school (currently occupied by S&J Sheet Metal Supply). After further discussion it was determined that the Board would like to get the building appraised and agreed to participate in a conference call with the President and CEO of the valuation company, Equity Valuation Associates, within the next week to discuss the company's capabilities and the appraisal process. The board approved the decision for an appraiser to be hired to appraise the property value of the S&J facility for possible purchase and building of middle school. Motion was made by Vera, second Donald all unanimous.

### **III. Operations Report - Evelyn Ramirez (report attached)**

- Bills reviewed all is well and in good standing.
- A quarterly review by BoostEd has been re-scheduled for March 25, 2019.

### **VI. Boost-Ed Financial Report – Paul Augello**

- Budget-wise all is sound and in good standing.
- The school is doing well financially with a year-to-date net surplus of \$708k which is \$79K ahead of the amended budget.
- The School recently received a favorable report from the rating agency. The rating of the School's long-term bonds provided by S&P Global has remained the same at BB+. The outlook is considered stable.
- Budget conversations are ongoing to reflect possible property purchase for the middle school.

## **New Business**

### **Yoga – Priscilla Ocasio**

Priscilla introduced Yoga Foster a yoga program for students. Studies have shown that with the help of yoga students can transform both emotionally and academically. The program can be utilized to help students deal with stress, calm them from daily frustrations and therefore creating an environment of tranquility for learning. Ms. Hey will review program, cost and advise the board of possible implementation.

**Meeting adjourned at 6:30pm: Motion John Second Priscilla all unanimous.**

**Next Board Meeting will be held on April 18, 2019.**



**Meeting of the Board of Trustees**  
**Thursday, April 18, 2019**  
**4:30pm**

**Minutes**

**Commencement Time: 4:59 pm**

**Board Members in Attendance:**

Donald Mattson (Board Chair)  
Priscilla Ocasio  
John Potapchuk  
Elvira Barone  
Genna Fukuda

**None Board Members:**

Evelyn Hey, Principal  
Delia Gonzalez (Personnel)  
Evelyn Ramirez (Operations)  
Paul Augello (BoostEd)

**Minutes:**

- I. **Welcome:** Donald opened the meeting and welcomed the board members and attendees. The March 14, 2019 minutes were reviewed and approved . Motion Vera, Second Genna all unanimous.
- II. **Principal's Report:**
  - **Enrollment:** 436    **Attendance** - 95%
  - **Appraisal** The appraisal for the property of interest across the street (currently occupied by S & J Sheet Metal Supply) was conducted on April 9<sup>th</sup>, 2019. The landlord's asking price is \$9-10 million dollars. Awaiting results of the appraisal.
  - **Building Up-Date:** Ms. Hey met with the architect Stephen Grasso and engineer to discuss different prospects of building a 6th floor atop our existing school building. There were concerns in reference to the heavy equipment located on the roof of the building. Discussions are ongoing and it was suggested that the architect, engineer and general contractor attend a future Board meeting to further discuss the issues.
  - **Replication:** The mayor of Puerto Rico has approved 11 charter schools where no charter schools exist today. Impressed with SBCSICA's dual language program they reached out to Ms. Hey in hopes of replicating our school in Puerto Rico. Ms. Hey requested the board approve her trip to Puerto Rico and noted that Board members could accompany her to discuss this replication further with the interested parties. A motion was made by John and second by Vera to approve visit to Puerto Rico. All unanimous.

- **NYSTL:** All monies for NYSTL were spent accordingly (books, software, technology) a balance of 80 cents remained.
  - **Conferences:** Board members that would like to attend future conferences must give notice of 2-3 months in advance. The By-Laws will be amended to reflect this mandate.
  - **Protocols:** Ms. Hey requested that all correspondence, emails etc. be addressed to her only and she will in turn delegate the messages to the appropriate parties.
  - **Personnel:** The Board Chair Donald Mattson along with Vera and Ms. Hey went over the salary budget and appropriated all salaries for the upcoming 2019-2020 academic year.
- Noted:**

- ❖ Deborah Vila-Tricomi's title has changed from Assistant Principal to Academic Advisor. Deborah will be working on a Part-Time basis with a corresponding reduction to her annual salary.
- ❖ Joanna Alfonzo has been promoted to Assistant Principal with a two-year probationary period. She will continue coaching on ELA and Math for the upper grades. Vera has stated for Ms. Hey to create a job description detailing her job duties for the year.
- ❖ There are 13 uncertified teachers currently on staff. Delia will address the uncertified teachers with letters outlining either positive progress and or warnings of termination. Copies will be given to the Board for future reference.

### **III. Operations Report - Evelyn Ramirez (report attached)**

- Bills reviewed all is well and in good standing.
- The quarterly review by BoostEd was conducted on April 3, 2019. Feedback pending.
- The Lottery was conducted on April 3, 2019. A total of 949 applications were submitted. As of to date 21 kindergarten students were registered.

### **VI. Boost-Ed Financial Report – Paul Augello**

- Budget-wise all is sound and in good standing.
- The school is doing well financially at \$68K ahead of the amended budget.
- Budget conversations are ongoing to reflect possible property purchase for the middle school.
- The 2019-2020 Budget must be voted on and approved for submission before June 30<sup>th</sup>, 2019.

**Meeting adjourned for Executive Session at 7:25pm Motion John, Second Genna all unanimous.**

**Next Board Meeting will be held on Thursday, May 9, 2019.**



**Meeting of the Board of Trustees**  
**Thursday, May 9, 2019**  
**4:30pm**

**Minutes**

**Commencement Time: 4:59 pm**

**Board Members in Attendance:**

Donald Mattson (Board Chair)  
Priscilla Ocasio  
John Potapchuk  
Elvira Barone  
Genna Fukuda

**None Board Members:**

Evelyn Hey, Principal  
Delia Gonzalez (Personnel)  
Evelyn Ramirez (Operations)  
Paul Augello (BoostEd)

**Minutes:**

- I. **Welcome:** Donald opened the meeting and welcomed the board members and attendees. The April 18, 2019 minutes were reviewed and approved . Motion Vera, Second Genna all unanimous.
- II. **Principal's Report:**
  - **Enrollment:** 436    **Attendance** - 95%
  - **Facility Update:** Ms. Hey and Paul Augello met with the owner to discuss possible purchase of the property for the middle school. Paul discussed the building model for Phase I with and without funding. The cost of building the middle school may be \$24 million dollars. Timeframe for approval of variances may take from 6 to 9 months which would push the opening of the middle school to 2022. A consultant may be available to broker and negotiate the property purchase.
  - **Appraisal:** Signature appraisal came in at 9.8 million dollars.
  - **Friends of Update:** The Friends of entity will not be ready until September 2019. Build NY must get approval from the IRS as a not for profit in order to transfer building debt and bond to Friends of. Exploring tax free municipal bonds.
  - **Puerto Rico:** The governor of P.R. has approved the opening of 11 charter schools. Ms. Hey requested permission from the Board to visit the Mayor of Guanica, Puerto Rico on May 28<sup>th</sup>. Ms. Hey has been asked to explore the possibility of pioneering and replicating our dual language program in one of their schools. The Board granted permission for the visit.
  - **Math Training:** The Board approved for Ms. Hey and six (6) selected teachers to visit Boston for a math program (Engage NY) on July 15<sup>th</sup> thru the 19<sup>th</sup>. Motion Donald – Second



John - All Unanimous.

- **2019-2020 School Calendar:** The academic calendar for 2019-2020 was approved. Motion Vera – Second – John – All Unanimous.
- **Storage:** Ms. Hey and Evelyn Ramirez are continuing to explore school storage sites with sizable storage and reasonable rates.
- **Personnel Update:** The school currently has 5 vacancies for various grades including middle school. A Librarian vacancy is also open. Delia Gonzalez attended a Fair today and will review resumes for possible hires.

**III. Operations Report - Evelyn Ramirez (report attached)**

- Bills reviewed all is well and in good standing.
- Ms Ramirez discussed a water bill for \$36K. The bills had the incorrect address and were never received by the school. The bill is being investigated. Mr. Frigg will advise if there is a water meter located within the school.

**VI. Boost-Ed Financial Report – Paul Augello**

- Budget-wise all is sound and in good standing.
- The 2019-2020 budget was drafted with 481 billable students which included the \$800 per pupil increase. Budget must be approved no later than June 30<sup>th</sup>, 2019 for submission.
- Budget conversations are ongoing to reflect possible property purchase for the middle school.

Visitors: Stephen Grasso and Dan Tomai visited board to provide insight on possible property purchase. Architect Stephen Grasso advised the board that he was able to obtain the drawings of the facility and would now be able to better understand the scope of the building. A building schedule and timeline was provided to Ms. Hey and the Board. Possible building phases were discussed and will be ongoing.

**Meeting adjourned for Executive Session at 6:53pm Motion John, Second Genna all unanimous.**

**Executive session adjourned at 7pm. Donald re-opened meeting at 7pm.**

- **Resolution to move forward in all aspects towards purchasing and building property for the middle school. Motion Vera – Second Donald – All Unanimous.**

**Meeting adjourned at 7:35pm**

**Next Board Meeting will be held on Thursday, June 6, 2019 at 4:30pm.**



**Meeting of the Board of Trustees**  
**Thursday, June 9, 2019**  
**4:30pm**

**Minutes**

**Commencement Time: 5:09 pm**

**Board Members in Attendance:**

Donald Mattson (Board Chair)  
Priscilla Ocasio  
John Potapchuk  
Elvira Barone  
Genna Fukuda

**None Board Members:**

Evelyn Hey, Principal  
Delia Gonzalez (Personnel)  
Evelyn Ramirez (Operations)  
Paul Augello (BoostEd)

**Minutes:**

- I. **Welcome:** Donald opened the meeting and welcomed the board members and attendees. The May 9th, 2019 minutes were reviewed and approved. Motion Vera, Second John all unanimous.

**II. Principal's Report:**

- **Enrollment:** 433    **Attendance** - 95%
- **Building Acquisition Update:** Ms. Hey advised the board that Steven Schwartz owner of property being viewed for purchase was on vacation until June 16<sup>th</sup>. Discussions are ongoing.
- **Puerto Rico Charter School Exploration:** Ms. Hey visited Puerto Rico and met with the first lady and representatives of Guanica's Mayor. A visit was made to the intended charter school which she described as a Spanish Colonial School. If in fact we are to execute plans to work with the Puerto Rico Administration we must submit the application as soon as possible with the goal of opening the school in September 2021. The Senator visited SBCSICA and was very impressed with the school and its dual language program. Ms. Hey met a prospective Principal for the PR Charter School initiative. The teacher is certified in Puerto Rico however not in NY. She must apply for reciprocity and cleared for hire. *Ms. Hey has requested a motion from the board to bring her aboard as a Specialist/Enrichment Teacher working in the Bronx.. She can then get acclimated with school's curriculum as well as train for principal for a period of one (1) year with a set agreed salary with the board. Motion was granted made by Priscilla and second John all in favor unanimous.*
- **DEP Update:** A dispute has been submitted for the 30k water bill.

- **Tax Exempt:** The “Friends of” entity will be officially tax exempt by June 30, 2019.
- **Legislative Breakfast:** The Legislative Breakfast was a success. The sixth grade presented issues with the community as well as the renovation of the park. Officials stated work would start this summer.
- **Personnel Update:** Letters will be distributed to uncertified teachers. Two middle school vacancies and a Librarian vacancy.

**III. Operations Report - Evelyn Ramirez (report attached)**

- Bills reviewed all is well and in good standing.

**VI. Boost-Ed Financial Report – Paul Augello**

- Budget-wise all is sound and in good standing.
- *The 2019-2020 fiscal year budget is approved based upon changes that were discussed at board meeting. Motion John second Vera all unanimous agreed.*
- Budget conversations are ongoing to reflect possible property purchase for the middle school. Total of 517 students is the target enrollment for the 2019-2020

**Meeting adjourned at 7:39pm Motion Donald Second Priscilla all unanimous agreed.**



# Entry 10 Enrollment and Retention of Special Populations

Last updated: 07/16/2019

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## [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2018-19 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-20.

## **SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS** **Section Heading**

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2018-19	Describe Recruitment Plans in 2019-20
Economically Disadvantaged	After petitioning to amend the charter in 2012 the lottery process allows the following preference: 60% of the students selected through the lottery will fall in the ELL preference category and the remaining 40% of the students will be selected from the general lottery.	SBCSICA has continued to pursue extensive outreach efforts in the local community. An outreach plan was set up which contained flyers, application forms in English and Spanish and vital School information. In addition the school advertises in local newspaper and holds a series of information sessions in the community in which include open houses and recruitment fairs.
English Language Learners/Multilingual Learners	After petitioning to amend the charter in 2012 the lottery process allows the following preference: 60% of the students selected through the lottery will fall in the ELL preference category and the remaining 40% of the students will be selected from the general lottery.	SBCSICA has continued to pursue extensive outreach efforts in the local community. An outreach plan was set up which contained flyers, application forms in English and Spanish and vital School information. In addition the school advertises in local newspaper and holds a series of information sessions in the community in which include open houses and recruitment fairs.
Students with Disabilities	After petitioning to amend the charter in 2012 the lottery process allows the following preference: 60% of the students selected through the lottery will fall in the ELL preference category and the remaining 40% of the students will be selected from the general lottery.	SBCSICA has continued to pursue extensive outreach efforts in the local community. An outreach plan was set up which contained flyers, application forms in English and Spanish and vital School information. In addition the school advertises in local newspaper and holds a series of information sessions in the community in which include open houses and recruitment fairs. In order to guarantee retention SBCSICA schedules time per day to address students in need of remediation or acceleration. Each day, students will have the opportunity for greater enrichment in curriculum content or cultural areas related to course work or the school's mission. Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCS employs several Title 1 Teachers who, in addition to designing and implementing the Title 1 program, provide remediation for students falling behind in any aspect of the curriculum.

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2018-19	Describe Retention Plans in 2019-20
Economically Disadvantaged	<p>In order to guarantee retention SBCSICA schedules time per day to address students in need of remediation or acceleration. Each day, students will have the opportunity for greater enrichment in curriculum content or cultural areas related to course work or the school's mission. Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCS employs several Title 1 Teachers who, in addition to designing and implementing the Title 1 program, provide remediation for students falling behind in any aspect of the curriculum.</p>	<p>SBCSICA strongly believes that all students should have access to the core curriculum, and there are clear plans for identifying special populations and meeting their needs. In fact the school addresses the academic and nonacademic needs of students in need of remediation, students with disabilities, students with interrupted formal education, and gifted students. Methods and strategies for serving students with disabilities are in place in compliance with all federal laws and regulations. Furthermore, SBCS provides professional development to teachers who create varied and small groupings in the classrooms that support learning for all students. For those students with IEPs that require related services and/or a resource setting, the school directly provides these special education services. SBCS asks the student's district of location to provide special related services. For those students with IEPs that require related services, such as counseling, speech, occupational therapies, and physical therapies, the school contracts with either the student's school district or a private provider. All students receive academic assistance through a tiered system of interventions. A struggling student receives Tier 1 interventions in the general education classroom that will include differentiated instruction, flexible grouping and classroom accommodations. A student who does not make sufficient progress with Tier 1 intervention receives more intensive interventions and strategies to help them master the material presented in the classroom.</p>
	<p>In order to guarantee retention SBCSICA schedules time per day to address students in need of remediation or acceleration. Each</p>	<p>SBCSICA strongly believes that all students should have access to the core curriculum, and there are clear plans for identifying special populations and meeting their needs. In fact the school addresses the academic and nonacademic needs of students in need of remediation, students with disabilities, students with interrupted formal education, and gifted students. Methods and strategies for serving students with disabilities are in place in compliance with all federal laws and regulations. Furthermore, SBCS provides professional development to teachers who</p>

<p>English Language Learners/Multilingual Learners</p>	<p>day, students will have the opportunity for greater enrichment in curriculum content or cultural areas related to course work or the school's mission. Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCS employs several Title 1 Teachers who, in addition to designing and implementing the Title 1 program, provide remediation for students falling behind in any aspect of the curriculum.</p>	<p>create varied and small groupings in the classrooms that support learning for all students. For those students with IEPs that require related services and/or a resource setting, the school directly provides these special education services. SBCS asks the student's district of location to provide special related services. For those students with IEPs that require related services, such as counseling, speech, occupational therapies, and physical therapies, the school contracts with either the student's school district or a private provider. All students receive academic assistance through a tiered system of interventions. A struggling student receives Tier 1 interventions in the general education classroom that will include differentiated instruction, flexible grouping and classroom accommodations. A student who does not make sufficient progress with Tier 1 intervention receives more intensive interventions and strategies to help them master the material presented in the classroom.</p>
<p>Students with Disabilities</p>	<p>In order to guarantee retention SBCSICA schedules time per day to address students in need of remediation or acceleration. Each day, students will have the opportunity for greater enrichment in curriculum content or cultural areas related to course work or the school's mission. Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCS employs several Title 1 Teachers who, in addition to designing and implementing the Title 1 program, provide remediation for students falling behind in any aspect of the curriculum.</p>	<p>SBCSICA strongly believes that all students should have access to the core curriculum, and there are clear plans for identifying special populations and meeting their needs. In fact the school addresses the academic and nonacademic needs of students in need of remediation, students with disabilities, students with interrupted formal education, and gifted students. Methods and strategies for serving students with disabilities are in place in compliance with all federal laws and regulations. Furthermore, SBCS provides professional development to teachers who create varied and small groupings in the classrooms that support learning for all students. For those students with IEPs that require related services and/or a resource setting, the school directly provides these special education services. SBCS asks the student's district of location to provide special related services. For those students with IEPs that require related services, such as counseling, speech, occupational therapies, and physical therapies, the school contracts with either the student's school district or a private provider. All students receive academic assistance through a tiered system of interventions. A struggling student</p>

		receives Tier 1 interventions in the general education classroom that will include differentiated instruction, flexible grouping and classroom accommodations. A student who does not make sufficient progress with Tier 1 intervention receives more intensive interventions and strategies to help them master the material presented in the classroom.
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# Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 07/16/2019

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2018-2019 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2018-2019 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2018; the FTE for any departed staff from July 1, 2018 through June 30, 2019; the FTE for added staff from July 1, 2018 through June 30, 2019; and the FTE of staff added in newly created positions from July 1, 2018 through June 30, 2019 using the tables provided.

### 1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/18	FTE Classroom Teachers Departed 7/1/18 - 6/30/19	FTE Classroom Teachers Filling Vacant Positions 7/1/18 - 6/30/19	FTE Classroom Teachers Added in New Positions 7/1/18 - 6/30/19	FTE of Classroom Teachers on 6/30/19
	25	3	3	2	25

### 2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/18	FTE Administrators Departed 7/1/18 - 6/30/19	FTE Administrators Filling Vacant Positions 7/1/18 - 6/30/19	FTE Administrators Added in New Positions 7/1/18 - 6/30/19	FTE Administrative Positions on 6/30/19
	2	1	1	1	2

3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher’s advancement up the ladder to a leadership position within the network or an administrator’s movement to lead a new network charter school.

For the 2018-2019 academic year the school had 1 teacher on sick leave, one resigned and 1 was terminated for a 15% attrition rate. Administration - Assistant Principal has resigned and taken a part-time position for an attrition rate of 50% however a new Assistant Principal has been assigned therefore no vacancy.

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Not Applicable
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Thank you



# Entry 12 Uncertified Teachers

Created: 07/16/2019 • Last updated: 07/21/2019

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.

	FTE Count
1. Total FTE count of uncertified teachers (6-30-19)	10
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-19)	4
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-19)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-19)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-19)	1
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-19)	5

**FTE Count of All Uncertified Teachers as of 6/30/19** 10

**FTE Count of All Certified Teachers as of 6/30/19** 25

**Thank you.**



# Organizational Sheet 2018-2019

<b>Evelyn Hey, Ext. 101</b> Principal	<b>Deborah Vila-Tricomi, Ext. 508</b> Asst. Principal Curriculum
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<b>Delia Gonzalez, Ext. 102</b> Coordinator Of Personnel	<b>Evelyn Ramirez, Ext. 106</b> Coordinator of Operations & Pupil Services
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<b>Noel Kellier, Ext. 409</b> Director of Technology/Media Specialist	<b>Carmen Aquino, Ext. 107</b> Parent Coordinator
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Class	RM/EXT	Teacher	Class	RM/EXT	Teacher
K01	304	Vianca Rosario <i>(English)</i>	202	404	Kenny Diaz <i>(Spanish)</i>
K02	302	Shantie Cedeno <i>(English)</i>	301	405	Destiny Rosario <i>(English)</i>
K03	303	Blanca Liu <i>(Spanish)</i>	302	406	Yanery Bedit <i>(Spanish)</i>
K04	301	Orfelina Jorge <i>(Spanish)</i>	401	504	Mary Matheson <i>(English)</i>
101	306	Iraziry Urdaz <i>(English)</i>	402	506	Lily Morales <i>(Spanish)</i>
103	305	Yoelsi Restituyo <i>(Spanish)</i>	501	503	Alexandra Cruz <i>(English)</i>
102	401	Carmelia Rodriguez <i>(English)</i>	502	505	Harold Parrales <i>(Spanish)</i>
104	402	Carmen Santiago <i>(Spanish)</i>	6 <sup>th</sup>	501	Catherine Villaquiran Kahlil Fantauzzi
201	403	Grenny Ramos <i>(English)</i>	6 <sup>th</sup>	502	Natalie Gonzalez Valdez Kahlil Fantauzzi
			PE		Angel Guerrero

## School Aides

Rm.	307	Lisette Caraballo	Rm.	Main	Dedick Matias School Aide
Rm.	507	Frank Flores			

## Academic Intervention Services

Rm 200B	208	Elaine Kim <i>SpEd/ Staff Developer</i>	Rm.	201	Jaymie Mendez <i>Teacher Assistant/Title I</i> Lily Morales <i>Teacher Assistant</i>
Rm.	201	Rosa Garcia Morett <i>Reading Recovery</i>	Rm.	202	Johanna Alfonzo <i>Instructional Coach/Title I</i>
Rm 200A	207	Nurse	Rm.	202	Azizi Madramootoo <i>Title I</i>

## Studio Classes

Rm.	203	Wilhelmina Frankfurt <i>Dance Teacher</i>	Rm.	205	Stephany Cervantes <i>Art Teacher</i>
Rm.	204	Music	Rm .	206	Edgardo Melendez <i>Media Center Library Asst.</i>

## Food Services

John Varas <b>Ext. 109</b> <i>Executive Chef</i>					
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Giovany Centeno <b>Ext. 108</b> <i>Sous Chef</i>			Jason Ortiz <b>Ext. 108</b> <i>Chef Assistant</i>		
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Hermelinda Luz Herrera <b>Ext. 108</b> <i>Food Services Aide</i>			Maria Wilson King <b>Ext. 108</b> <i>Food Services Aide</i>		
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2019-2020 School Year Calendar			
August	26	Monday	First Day of School for all students.
September	2	Monday	Labor Day ( Schools Closed)
September	30	Monday	Rosh Hashanah ( Schools Closed)
October	14	Monday	Columbus day ( Schools Closed)
November	5	Tuesday	Election Day – ( Schools Closed) Professional Development for Teachers
November	11	Monday	Veterans Day ( Schools Closed) Parent Teacher Conference All Grades
November	25-29	Monday- Friday	Thanksgiving Recess (Schools Closed)
December January	20 3	Friday - Friday	Winter Recess December 20 - January 3rd (School Closed) Students return to school on Monday January 6, 2020
January	20	Monday	Dr. Martin Luther King Jr. Day Observed (Schools closed)
February	17-21	Monday-Friday	Midwinter Recess ( Schools closed) Students return to school on Monday February 24, 2020
March	11	Wednesday	School Closed Parent Teacher Conference All Grades
March	25 - 26	Wednesday- Thursday	Grades 3,4, 5 ELA State Exam
April	9-14	Thursday- Tuesday	Good Friday & Easter Observance Students return to school on Wednesday April 15, 2020
April	21-22	Tuesday- Wednesday	Grades 3,4, 5 MATH State Exam
May	TBD	TBD	Grade 4 Science State Exam
May	18-26	Monday- Tuesday  (26th Tentative Snow Day)	Memorial Day Observed from May 18th - May 26th (Schools closed) Students return to school on Wednesday May 27, 2020
June	9	Tuesday	Half Day ( Professional Development for Teachers)
June	26	Wednesday	Last Day of School Half Day
* Some of these dates are subject to change			

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